

IPEDS 2021-22 Data Collection System

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org
OMB NO. 1850-0582 v.29 : Approval Expires 8/31/2022
User ID: 88G4439

Academic Libraries 2021-22

Institution: University of Florida (134130)

User ID: 88G4439

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting. For example, if a summer term began later than usual due to Coronavirus Pandemic postponements, continue to report using the timeframes as defined in the IPEDS instructions. NCES expects that some data reported during the 2021-22 data collection year will vary from established prior trends due to the impacts of Coronavirus Pandemic. If an error edit is triggered even when submitting accurate data, please indicate in the corresponding context box or verbally to the Help Desk that the seemingly inconsistent data are accurate and reflect the effects of Coronavirus Pandemic.
- Report all data for fiscal year (FY) 2021. Fiscal Year 2021 is defined as the most recent 12-month period that ends before October 1, 2021, that corresponds to the institution's fiscal year.

Changes to reporting for 2021-22:

There are no changes to this survey component.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2021. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- Visit the [Academic Libraries Resource](#) page for additional reporting resources.
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Institution: University of Florida (134130)

Parent child allocation factors

Parent child allocation factors

The **Academic Libraries survey** report submitted under this UnitID is a combined report that includes data for all the locations listed below. Because this is a combined report, you must provide allocation factors that indicate how the data should be distributed among all included institutions. Allocation factors are percents. The allocation factors you provide will be used to create derived variables for the IPEDS Peer Analysis System to allocate reported data to each component location.

Unit ID	Name of Institution	City, State	Allocation factor	2020 - 2021 Allocation factor
134130	University of Florida	Gainesville, FL	<input type="text" value="100"/> %	100%
484473	University of Florida-Online	Gainesville, FL	<input type="text" value=""/> %	0
		Total:	100%	

If this list of institutions is not complete, or is incorrect in any way, or if you would like to report data for each component institution instead of submitting a combined report, or if you have any questions or concerns, please call the Help Desk at **1-877-225-2568**.

You may use the space below to **provide context** for the data you've reported above.

0 / 2000

Institution: University of Florida (134130)

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Screening Questions

i Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2021:

- Less than \$100,000 Greater than or equal to \$100,000

Is the library collection entirely electronic?

- No Yes

Institution: University of Florida (134130)

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2021.

Library Collections	Physical		Digital/Electronic		Total		
		Prior Year Amount		Prior Year Amount			
Books	4,369,176	3,927,613	1,507,996	1,500,458			
Databases			1,162	1,089			
Media	882,073	850,203	310,527	292,615			
Serials	102,422	102,039	94,772	80,702			
Total	5,353,671	4,879,855	1,914,457	1,874,864	7,268,128		
Library Circulation	<input checked="" type="checkbox"/>	36,779	76,234	<input checked="" type="checkbox"/>	4,831,918	2,000,875	4,868,697

Does your institution have Interlibrary Loan Services ?

- No
- Yes

Interlibrary Loan Services		Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	<input checked="" type="checkbox"/>	3,381	12,820
Total interlibrary loans and documents received	<input checked="" type="checkbox"/>	15,555	39,996

Does your institution have Library Staff?

- No
- Yes

Library Staff		Number of FTEs	Prior Year Amount
Librarians		114.00	109.50
Other Professional Staff		26.00	25.00
All Other Paid Staff (Except Student Assistants)		186.00	166.52
Student Assistants		53.00	48.00
Total		379.00	349.02

You may use the box below to provide additional context for the data you have reported above.

The Libraries were physically closed for 7 weeks of this period, and reduced to 25%-50% capacity for 40 weeks, and then opened fully in June 2021. This impacted the circulation of physical and digital materials, and decreased the traffic into the building.

Institution: University of Florida (134130)

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2021.

		Prior Year Amount
i Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).	8	8

i Expenses	Amount	
Total salaries and wages for the library staff	15,332,992	15,468,141

Are staff <u>fringe benefits</u> paid out of the library budget?			
<input type="radio"/>	No		
<input checked="" type="radio"/>	Yes	Total Fringe benefits	5,535,239
			5,107,068

Materials/services expenses

One-time purchases of <u>books</u> , <u>serial back-files</u> , and other materials	1,572,628	
<u>Ongoing commitments to subscriptions</u>	13,357,632	
All other materials/services costs	367,049	
Total materials/services expenses	15,297,309	14,677,194

Operations and maintenance expenses

<u>Preservation services</u>	78,075	
All other operations and maintenance expenses	2,866,192	
Total operations and maintenance expenses	<input checked="" type="checkbox"/> 2,944,267	4,775,644

Total Expenses	39,109,807	40,028,047
Total Expenses (minus Fringe Benefits)	33,574,568	34,920,979

You may use the space below to provide context for the data you've reported above.

Due to the COVID shutdown there was an effort to lower expenses throughout the libraries. Some of the largest savings were in travel, memberships, and construction project related expenses.

Institution: University of Florida (134130)

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Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input checked="" type="radio"/>	Academic Library Contact	<input type="radio"/>	Other

Name:

Email:

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="6.00"/> hours	<input type="text" value="3.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text" value="1.00"/> hours
Other offices	<input type="text" value="30.00"/> hours	<input type="text" value="0.00"/> hours	<input type="text" value="0.00"/> hours	<input type="text" value="0.00"/> hours

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Summary

Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2021.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	4,369,176	1,507,996
Databases		1,162
Media	882,073	310,527
Serials	102,422	94,772
Total Collection	5,353,671	1,914,457
Total Circulation	36,779	4,831,918

Expenses	Amount
Salaries and wages	\$15,332,992
Fringe benefits	\$5,535,239
Materials/services expenses	\$15,297,309
Operations and maintenance expenses	\$2,944,267
Total expenses	\$39,109,807

Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation/Interlibrary Loan Services and Staff				
Screen Entry	The number entered (36,779) is outside the expected range of between 53,364 and 99,104 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	The Libraries were closed for 7 weeks and reduced to 25-50% capacity for 40 weeks; the print Course Reserves were not available and many documents were made available digitally, thus the circulation of electronic resources showed a large increase.			
Screen Entry	The number entered (4,831,918) is outside the expected range of between 1,400,613 and 2,601,137 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	The Libraries were closed for 7 weeks and reduced to 25-50% capacity for 40 weeks; the print Course Reserves were not available and many documents were made available digitally, thus the circulation of electronic resources showed a large increase.			
Screen Entry	The number entered (3,381) is outside the expected range of between 8,974 and 16,666 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Interlibrary loan was not available through December 2021.			
Screen Entry	The number entered (15,555) is outside the expected range of between 27,998 and 51,994 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Interlibrary loan was not available through December 2021.			
Screen: Expenses				
Screen Entry	The calculated value (2,944,267) is outside the expected range of between 3,104,169 and 6,447,119 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	Due to the COVID shutdown, there was an effort to lower expenses throughout the libraries. Some of the largest savings were in travel, memberships, and construction project related expenses.			