

To: Deans, Associate Deans for Research, Center and Institute Directors

From: Cathy Lebo, Ph.D., Assistant Provost, Institutional Planning and Research
Robert Ferl, Assistant Vice President, Office of Research

Re: Florida Board of Governors, Regulation 10.015, Centers and Institutes Evaluations

Date: July 14, 2023

You are receiving this because one or more of the centers and institutes within your purview is due for an evaluation per Florida Board of Governors regulation 10.015. Evaluations occur every five to seven years.

At a minimum, the evaluation of each center and institute should include the following elements as appropriate: progress against defined goals; return on investment of State dollars; changes in mission, organization, or budget structure; and the need for the center to continue. A brief survey was created to meet the requirements of the state regulation and help prepare the evaluation of each center or institute.

The **Evaluation Survey** should be completed no later than **August 31, 2023**. The list of centers and institutes scheduled for evaluation this year, the regulation, and FAQ's can be found on a dedicated support site developed by Institutional Planning and Research at the following link:

Centers and Institutes – Support Site

[https://ir.aa.ufl.edu/academic-support/center-and-institute/evaluations-expenditures/.](https://ir.aa.ufl.edu/academic-support/center-and-institute/evaluations-expenditures/)

Center and Institutes -- Evaluation Survey

The survey link is: https://ufl.qualtrics.com/jfe/form/SV_bfkHYK7oz9UJ4qy and a list of centers and institutes for your area are enclosed.

In addition to periodic evaluations, **Annual Expenditure Reports** continue and are required. A separate email regarding this has been sent and they are also due August 31, 2023.

If you have any questions regarding your submission(s), please contact Christie Cassady (ccassady1@aa.ufl.edu) and Chris Gaynor (scgaynor@ufl.edu) at 352-392-0456, in Institutional Planning and Research.

We appreciate your time and attention to this request. Thank you for your commitment to helping the university respond to this state regulation.