

MEMORANDUM

DATE: 7/29/2022
TO: SUS Data Administrators and SUDS Community
FROM: Jason Jones, Chief Data Officer
SUBJECT: SUDS Software Release of IRD in PROD
DUE DATE: IRD Annual 20222023 (10/28/22)

IRD| 20212022 | Due: 10/28/2022

WORKLOAD_ACTIVITIES

- **New edit 5422 on CIP_COURSE (01098)** - No matching CIP_CRS found on Courses_Taken for course section
- **Terminate edit 5229 on CIP_COURSE (01098)** - No matching CIP_CRS found on Instructional_Activity for course section.
- **I&R ACTIVITES (01509):** remove missing as valid value.
- **Update data dictionary for Instructor Portion Contact Hours/Equivalencies (01513).**

Description:

The Instructor Portion Contact Hours/Equivalencies for credit generating I&R activities will be calculated by the institution by multiplying the number of hours a course section actually meets per week by PORT_SECTN_WKLD 01129 on WORKLOAD_ACTIVITIES table.

Coding Instructions:

Code zero on summary-type records on WORKLOAD_ACTIVITIES table.

For scheduled courses that do not meet for the full semester: the hours should be equated to a full semester by multiplying the actual scheduled hours per week by the ratio of the number of weeks the course meets to the total number of weeks in the full semester. For unscheduled courses: the sum of the weekly contact hour equivalencies, as adopted by the universities, but not to exceed the maximums defined in CM-87-17. The Contact Hour Equivalencies for non-credit generating I&R activities should equal the sum of the weekly Contact Hour Equivalencies for the activity as defined in CM 87-17.

MEMORANDUM

DATE: July 24, 2022
TO: SUS Data Administrators and SUDS Community
FROM: Jason Jones, Chief Data Officer
SUBJECT: SUDS Software Release of Student Financial Aid in PROD
DUE DATE: 10/07/2022

Student Financial Aid | 2021-2022 | Due: 10/07/2022

PERSON_DEMO

- **New Edit 5408 on element 01095:** This record has a University Identifier (01095) on the PERSON_DEMO table that does not have a matching University Identifier in the submission's child table(s)
- **New Edit 0877 on element 01029:** PERSON_ID cannot equal 111111111, 222222222, 333333333, 444444444, 555555555, 666666666, 777777777, 888888888, 999999999, or 123456789.

PERSON_ID_CHGS

- **New Edit 0878 on element 02017:** PERSON ID VALID (#02017) must equal 'Y' unless PERSON_ID (#01029) equals University Identifier (#01095) or PERSON_ID (#01029) equals University Row Identifier (#02002).

FINANCIAL_AID_DEMO

- **New Element UNIV_ID 01095**

NOTE: Due to the addition of a new column (UNIV_ID) to the FINANCIAL_AID_DEMO table any future submission of SFA will need to add one extra column at the end of the file.

FINANCIAL_AID_AWARDS

- **New Element UNIV_ID 01095**
- **Terminate Element SOURCE_FUNDS (01255)**
- **New Edit 5411 on element 01095:** This record has a University Identifier (01095) on the submission's parent/child table that does not have a matching University Identifier in the submission's respective parent/child table(s)
- **New Edit 5413 on element 01029:** This record has a Personal Identification Number (01029) on the Financial Aid Award table that does not have a matching Personal Identification Number (01029) on the Financial Aid Demo table

NOTE: Due to the addition of a new column (UNIV_ID) to the FINANCIAL_AID_DEMO table any future submission of SFA will need to add one extra column at the end of the file.

REPORTS

- **New Report: Flags duplicate UNIV_ID records (DUPLICATE_UNIV_ID_RPT)**

MEMORANDUM

DATE: July 24, 2022
TO: SUS Data Administrators and SUDS Community
FROM: Jason Jones, Chief Data Officer
SUBJECT: SUDS PROD Release of SIF/SIFP
DUE DATE: Multiple Due Dates

SIF 2022-2023 | Due: Summer 09/23/2022, Fall 01/13/2023, Spring 06/09/2023

ALL TABLES

- **Coding Instructions Revised Element University Identifier (01095):** For all submissions, report the primary identifier that is used to identify a person at your institution. A person should only ever have one UNIV_ID at an institution.

PERSON_DEMO

- **Coding Instructions Revised Element PERSON_ID(01029):
New Student/Applicant**

If the new student/applicant's identification number conforms to the Social Security Number format, then the number can be used as the PERSON_ID (#01029) and the PID_VALID_SSN (#02017) should be coded 'Y'. See the PID_VALID_SSN element for more information about how the validity of SSNs is determined.

- If the new student/applicant's identification number does not conform to the Social Security Number format, then the non-conforming number should not be used as the PERSON_ID (#01029). Instead, the UNIV_ID (#01095) should be used (translated into a nine-digit alphanumeric string with no more than two alpha characters) and the PID_VALID_SSN (#02017) should be coded 'N'. If your institution assigns each student with a distinct University Row Identifier (#02002) that serves as a unique student id across all submissions, then ROWID may be used instead of the UNIVID.

Note: Most international students are eligible to apply for a Social Security Number if they are employed or are receiving financial aid. International students who are not eligible for a Social Security Number might have an Individual Taxpayer Identification Numbers (ITIN) from the Internal Revenue Service. However, the ITIN should not be used as the PERSON_ID because the ITIN is not a permanent identification number and students can receive multiple ITINs over the years.

Returning Student/Applicant

- We expect returning students/applicants to have the same PERSON_ID that was reported previously. However, if the returning student/applicant, who previously had been assigned a PERSON_ID where PID_VALID_SSN='N', has recently provided a different ID number that does conform to the Social Security Number format, then the newly conforming ID number should be reported as the PERSON_ID moving forward and PID_VALID_SSN should be coded 'Y'. See the *important* note below about providing PERSON_ID_CHGS records.

IMPORTANT NOTES

ID Changes: If you have previously reported an individual under a different PERSON_ID on any submission, then you will need to use the new PERSON_ID on all tables for the current submission and submit a PERSON_ID_CHGS record in the current submission with both the old and new PERSON_IDs. This is required for SUDS to create accurate SYSID.

When you submit a PERSON_ID_CHGS record the following diagnostic edit will ensure that you are not reporting a new temporary PERSON_ID to replace the previous temporary PERSON_ID: "PERSON ID VALID (#02017) must equal 'Y' unless PERSON_ID (#1029) equals University Identifier (#1095) or PERSON_ID (#1029) equals University Row Identifier (#02002)."

Grandfathered Records: We are not requiring ID changes for returning students/applicants who previously had been assigned a PERSON_ID where PID_VALID_SSN='N' and the PERSON_ID does not match the UNIV_ID (#1095) or the ROWID (#02002).

- **New Edit 0877 on element PERSON_ID (01029):** PERSON_ID cannot equal 111111111, 222222222, 333333333, 444444444, 555555555, 666666666, 777777777, 888888888, 999999999, or 123456789.
- **New Edit 5408 on element UNIV_ID (01095):** This record has a University Identifier (01095) on the PERSON_DEMO table that does not have a matching University Identifier in the submission's child table(s). ENROLLMENTS and COURSES_TAKEN

PERSON_ID_CHGS

- **Description and Coding Instructions Revised Element PERSON_ID_VALID (02017):**
Description
Indicates whether the student/applicant's identification number conforms to the Social Security Number format.

Coding Instructions:

Code 'Y' if PERSON_ID conforms to the to the Social Security Number format based on the following logic. This value does not mean that the university has specifically validated this number with the Social Security Administration.

Code 'N' if PERSON_ID does not conform to the to the Social Security Number format based on the following logic. This value does not mean that the university has specifically validated this number with the Social Security Administration.

We expect a Y/N for each record. In the rare case that you cannot assign a Y/N, then report missing (“.”). We will set a tolerance that is triggered if missing reaches 0.5% of the records for any submission.

Whether a number conforms to the standard Social Security Number format is based on the following rules:

Valid numbers must be exactly nine digits long and contain only numbers.

Valid numbers will not begin with the number 9.

Valid numbers will not begin with the numbers 000 or 666 in positions 1 – 3.

Valid numbers will not use the number 00 in positions 4 – 5.

Valid numbers will not use the number 0000 in positions 6 – 9

Valid numbers will not be any of 111111111, 222222222, 333333333, 444444444, 555555555, 666666666, 777777777, 888888888, 078051120, 219099999, or 123456789.

- **New Edit 0878 on element 02017:** PERSON ID VALID (#02017) must equal `Y` unless PERSON_ID (#01029) equals University Identifier (#10095) or PERSON_ID (#01029) equals University Row Identifier (#02002).

ENROLLMENTS

- **New Edit 5407 on element UNIV_ID (01095):** This record has a University Identifier (01095) that does not have a matching University Identifier in this submission's PERSON_DEMO table.
- **New Edit 0007 on element UNIV_ID (01095):** Missing
- **New Edit 5411 on element UNIV_ID (01095):** This record has a University Identifier (01095) on the submission's parent/child table that does not have a matching University Identifier in the submission's respective parent/child table(s).COURSES_TAKEN, TEST_CREDITS and FEE_WAIVERS.
- **Edit 5399 level modified for 02089:** Revise the diagnostic edit from a level 9 to level 8 edit with a 95% tolerance, so it allows for up to 5% of records to be updated on the SIF, so the SIF data is as accurate as possible.
- **Tolerance 5823 added for 02089:** 5% tolerance added for edit 5399
- **New Edit 5423 for element CURR_TERM_CRD_LOAD (01063) (Replaces 5235):** Current Term Course Load (#01063) must equal the sum of Student Section Credit (#01097) when Student Section Funding Flag (#01103) is not an audited course (STU_SECTN_FUND_CD=6).
- **Values collapsed to a single value on Military Status (02059):** Collapse E, V and Y into a single value for Veteran ('Z').
- **End Edit 0744 on LAST_INST_CD (01067):** The last institution code cannot equal the OPEID code of the reporting institution
- **End Element ended 01408:** EXTENDED_PROGRAM_FLAG
- **End Edit 0008 on EXT_PGM_FLG (01408):** Missing or Invalid Value.
- **End Edit 4086 on EXT_PGM_FLG (01408):** Frequency
- **Modified Element DOC_CLASS (02039):**
 - o Revised description: IPEDS Reclassification of Doctorate and First-Professional Degrees

- Revised Coding Instructions: When DEG_LEVEL_SOUGHT = D, F, L, V, W, X the DOC_CLASS cannot be missing. Doctoral Classification is collected in submissions to the BOG beginning with Summer 2009 collections.
- **Modified Element DEG_LEVEL_SOUGHT (01053):**
 - Revised Coding instructions: A valid code is required on all students. The following codes are acceptable for Degree-Level Sought: B,D,E,F,L,M,R,S,V,W,X,N.
This element is used with the Doctoral Classification (02039) element to differentiate professional doctoral and research doctoral degree programs. Students in the five year masters level programs at USF in Vocational Rehabilitation, Speech Language Pathology/Audiology, and Engineering will be coded as Undergraduates (01060 STU_CLASS_LEVEL) and will not generate an error in Degree - Level Sought. Load programs on ENROLLMENTS table will NULL value when STU_CLASS_LVL is 'unclassified'.
- **Edit 0565 replaced with Edit 0020 on DEG_LEVEL_SOUGHT (01053):** The Degree Level Sought/Degree Level Granted must be valid for the reporting institution. The edit was modified to be specific for a given university and time frame.
- DEG_LEVEL_SOUGHT (01053) terminated 11 values:**
 1. AAssociate in Arts (AA)
 2. CAssociate in Science (AS)
 3. EAdvanced Masters
 4. G GED
 5. HHHigh School Diploma (Was = I and H Prior 1994-95)
 6. J Associate Degree (Used When AA/AS Is Not Known)
 7. O Other
 8. PFirst Professional (Other Than F, L, V, W or X)
 9. REngineer (Was = G Prior to 1994-95)
 10. UCollege-Ready High School Diploma
 11. ZNot Reported (Was = Z and X Prior to 1994-95)

NOTE: Due to the addition of a new column (UNIV_ID) to the ENROLLMENTS table, any future submission of SIF will need to add an extra column at the end of the file.

COURSES_TAKEN

- **New Edit 5407 on element UNIV_ID (01095):** This record has a University Identifier (01095) that does not have a matching University Identifier in this submission's PERSON_DEMO table.
- **New Edit 0007 on element UNIV_ID (01095):** Missing
- **Element Ended 01101:** Continuing and Cooperative Education Flag
- **Edit 0005 ended for element 01101:** Invalid Value
- **Edit 0814 ended for element 01101:** For all Continuing & Cooperative Education Courses, Student Section Funding Flag cannot = '0' and Course Budget Entity cannot = '1'.
- **Frequency 4089 ended for element 01101:** Frequency of Values for COURSES_TAKEN.CONT_COOP_ED_IND.
- **Coding instructions revised for element Self-Supporting Course (10075):** Revised the coding instructions to clarify expectations for study abroad courses.

- **Current:** This element is not intended to capture ALL student-funded course activities(STU_SECTN_FUND_CD='L') - for example, 'study abroad' courses are not included.
- **Revised:** All for-credit course credits should report the type of course for this element. If Select Self-Supporting Course (10075) equals Market Tuition Rate (M), Continuing Education (C), or Sponsored Credit (S), then Student Section Funding Flag (01103) cannot be State-Funded ('0') and Course Budget Entity Code (01100) cannot be coded as E&G (1).

If Select Self-Supporting Course (10075) equals Market Tuition Rate (M) or Continuing Education (C), then Course Budget Entity Code (01100) must be coded as Auxiliary (2). If Select Self-Supporting Course (10075) equals Sponsored Credit (S), then Course Budget Entity Code (01100) must be coded as Auxiliary (2) or C&G (3).

NOTE: Due to the addition of a new column (UNIV_ID) to the COURSES_TAKEN table, any future submission of SIF will need to add an extra column at the end of the file.

COURSE_MEETINGS

- **Code revised on element BUILDING_NUMBER (01130):** Revise Coding Instructions to account for the changes to how space information is now reported to the Board office via the Space Data Management System (SDMS). This is not a policy change in validation procedures.

'CURRENT' Institutionally assigned number or identifier, and must be the exact Same identifier for this building on both the Space File tables of SPA or SIF and the COURSE_MEETINGS table of SIF.

The SPA and the SIF are used together to produce space analyses, so this field must be identically coded on both files.

Load programs on the COURSE_MEETINGS table will NULL value When UNSCHED_MTG_FLG = 'T'.

'NEW' Institutionally assigned number or identifier, and must be the exact Same identifier for this building on both the non-SUDS Facilities BUILDING table and the SIF. COURSE_MEETINGS table. This field must be identically coded on both files.

Load programs on the COURSE_MEETINGS table will NULL value When UNSCHED_MTG_FLG = 'T'

- **Code revised on elements Room Number Prefix (#1132), Room Number Digits (#1133), Room Number Suffix (#1134):** This is not a policy change in validation procedures.

'CURRENT' Institutionally assigned number or identifier, and must be the exact Same identifier for this building on both the Space File tables of SPA or SIF and the COURSE_MEETINGS table of SIF.

The SPA and the SIF are used together to produce space analyses, so this field must be identically coded on both files.

Load programs on the COURSE_MEETINGS table will NULL value When UNSCHED_MTG_FLG = 'T'.

'NEW' Institutionally assigned number or identifier, and must be the exact Same identifier for this room on both the non-SUDS Facilities ROOMS table and the SIF. COURSE_MEETINGS table. This field must be identically coded on both files.

Load programs on the COURSE_MEETINGS table will NULL value When UNSCHED_MTG_FLG = 'T'.

INSTRUCTIONAL_ACTIVITY

- **Table Ended:** Table ended and its associated edit.

TEST_CREDITS

- **New Edit 5407 on element UNIV_ID (01095):** This record has a University Identifier (01095) that does not have a matching University Identifier in this submission's PERSON_DEMO table.
- **New Edit 0007 on element UNIV_ID (01095):** Missing

NOTE: Due to the addition of a new column (UNIV_ID) to the TEST_CREDITS table, any future submission of SIF will need to add an extra column at the end of the file.

FEE_WAIVERS

- **New Edit 5407 on element UNIV_ID (01095):** This record has a University Identifier (01095) that does not have a matching University Identifier in this submission's PERSON_DEMO table.
- **New Edit 0007 on element UNIV_ID (01095):** Missing
- **New Values added on element WAIVE_EXMPT_TYPE (01109):**
 - '5022' Grandparent Waiver:** F.S. 1009.26(20) Beginning with the Fall term of the 2022-23 academic year, a state university shall waive the out-of-state fee for a select number of full-time enrolled, undergraduate students based on first-come, first-served basis who: (1) have a grandparent who is a legal resident; (2) have earned a high school diploma comparable to a Florida standard high school diploma, or its equivalent, or completes a home education program; (3) have scored at least at the 89th national percentile on the ACT/SAT or CLT exams. This is a Mandatory waiver.
 - '5023' Disabled Veteran:** F.S. 295.011 Beginning with the 2022-2023 academic year, a disabled veteran enrolled at a state university who does not qualify for the 100-percent eligibility tier under federal law is eligible to receive a waiver for tuition and fees. The waiver amount is equal to the difference between the portion of tuition and fees paid in accordance with federal law and the full amount of tuition and fees at the institution attended. The amount awarded by the state is not to be determined until after the application of

federal benefits under 38 U.S.C. s. 3313. This is a Mandatory waiver.

NOTE: Due to the addition of a new column (**UNIV_ID**) to the **FEE_WAIVERS** table, any future submission of **SIF** will need to add an extra column at the end of the file.

REPORTS:

- **Update WAIVEREX Report:** This report is updated to include the new waiver values for element 01109.
- **Update ENROLL6s Report:** This report is updated to include the new codes for element 01103.
- **New Report: Flags duplicate UNIV_ID records (DUPLICATE_UNIV_ID_RPT)**
- **GENINSTACT Report: Ended**
- **NOMATCHCT Report: Ended**
- **NOMATCHIA Report: Ended**

ALL TABLES

- **Coding Instructions Revised Element University Identifier (01095):** For all submissions, report the primary identifier that is used to identify a person at your institution. A person should only ever have one UNIV_ID at an institution.

PERSON_DEMO

- **Coding Instructions Revised Element PERSON_ID(01029):
New Student/Applicant**

If the new student/applicant's identification number conforms to the Social Security Number format, then the number can be used as the PERSON_ID (#01029) and the PID_VALID_SSN (#02017) should be coded 'Y'. See the PID_VALID_SSN element for more information about how the validity of SSNs is determined.

- If the new student/applicant's identification number does not conform to the Social Security Number format, then the non-conforming number should not be used as the PERSON_ID (#01029). Instead, the UNIV_ID (#01095) should be used (translated into a nine-digit alphanumeric string with no more than two alpha characters) and the PID_VALID_SSN (#02017) should be coded 'N'. If your institution assigns each student with a distinct University Row Identifier (#02002) that serves as a unique student id across all submissions, then ROWID may be used instead of the UNIVID.

Note: Most international students are eligible to apply for a Social Security Number if they are employed or are receiving financial aid. International students who are not eligible for a Social Security Number might have an Individual Taxpayer Identification Numbers (ITIN) from the Internal Revenue Service. However, the ITIN should not be used as the PERSON_ID because the ITIN is not a permanent identification number and students can receive multiple ITINs over the years.

Returning Student/Applicant

- We expect returning students/applicants to have the same PERSON_ID that was reported previously. However, if the returning student/applicant, who previously had been assigned a PERSON_ID where PID_VALID_SSN='N', has recently provided a different ID number that does conform to the Social Security Number format, then the newly conforming ID number should be reported as the PERSON_ID moving forward and PID_VALID_SSN should be coded 'Y'. See the **important** note below about providing PERSON_ID_CHGS records.

IMPORTANT NOTES

ID Changes: If you have previously reported an individual under a different PERSON_ID on any submission, then you will need to use the new PERSON_ID on all tables for the current submission and submit a PERSON_ID_CHGS record in the current submission

with both the old and new PERSON_IDs. This is required for SUDS to create accurate SYSID.

When you submit a PERSON_ID_CHGS record the following diagnostic edit will ensure that you are not reporting a new temporary PERSON_ID to replace the previous temporary PERSON_ID: "PERSON ID VALID (#02017) must equal 'Y' unless PERSON_ID (#1029) equals University Identifier (#1095) or PERSON_ID (#1029) equals University Row Identifier (#02002)."

Grandfathered Records: We are not requiring ID changes for returning students/applicants who previously had been assigned a PERSON_ID where PID_VALID_SSN='N' and the PERSON_ID does not match the UNIV_ID (#1095) or the ROWID (#02002).

- **New Edit 0877 on element 01029:** PERSON_ID cannot equal 111111111, 222222222, 333333333, 444444444, 555555555, 666666666, 777777777, 888888888, 999999999, or 123456789.
- **New Edit 5408 on element UNIV_ID (01095):** This record has a University Identifier (01095) on the PERSON_DEMO table that does not have a matching University Identifier in the submission's child table(s). ENROLLMENTS and COURSES_TAKEN

PERSON_ID_CHGS

- **Description and Coding Instructions Revised Element PERSON_ID_VALID (02017):**
Description

Indicates whether the student/applicant's identification number conforms to the Social Security Number format.

Coding Instructions:

Code 'Y' if PERSON_ID conforms to the to the Social Security Number format based on the following logic. This value does not mean that the university has specifically validated this number with the Social Security Administration.

Code 'N' if PERSON_ID does not conform to the to the Social Security Number format based on the following logic. This value does not mean that the university has specifically validated this number with the Social Security Administration.

We expect a Y/N for each record. In the rare case that you cannot assign a Y/N, then report missing ("."). We will set a tolerance that is triggered if missing reaches 0.5% of the records for any submission.

Whether a number conforms to the standard Social Security Number format is based on the following rules:

Valid numbers must be exactly nine digits long and contain only numbers.

Valid numbers will not begin with the number 9.

Valid numbers will not begin with the numbers 000 or 666 in positions 1 – 3.

Valid numbers will not use the number 00 in positions 4 – 5.

Valid numbers will not use the number 0000 in positions 6 – 9

Valid numbers will not be any of 111111111, 222222222, 333333333, 444444444, 555555555, 666666666, 777777777, 888888888, 078051120, 219099999, or 123456789.

- **New Edit 0878 on element 02017:** PERSON ID VALID (#02017) must equal `Y` unless PERSON_ID (#01029) equals University Identifier (#10095) or PERSON_ID (#01029) equals University Row Identifier (#02002).

ENROLLMENTS

- **New Edit 5407 on element UNIV_ID (01095):** This record has a University Identifier (01095) that does not have a matching University Identifier in this submission's PERSON_DEMO table.
- **New Edit 0007 on element UNIV_ID (01095):** Missing
- **New Edit 5411 on element UNIV_ID (01095):** This record has a University Identifier (01095) on the submission's parent/child table that does not have a matching University Identifier in the submission's respective parent/child table(s). COURSES_TAKEN and TEST_CREDITS.
- **Edit 5399 level modified for 02089:** Revise the diagnostic edit from a level 9 to level 8 edit with a 95% tolerance, so it allows for up to 5% of records to be updated on the SIF, so the SIF data is as accurate as possible.
- **New Tolerance 5823 added for 02089:** 5% tolerance added for edit 5399
- **New Edit 5423 for element CURR_TERM_CRD_LOAD (01063) (Replaces 5235):** Current Term Course Load (#01063) must equal the sum of Student Section Credit (#01097) when Student Section Funding Flag (#01103) is not an audited course (STU_SECTN_FUND_CD=6).
- **Values collapsed to a single value on Military Status (02059):** Collapse E, V and Y into a single value for Veteran ('Z').
- **End Edit 0744 on LAST_INST_CD (01067):** The last institution code cannot equal the OPEID code of the reporting institution
- **End Element 01408:** EXTENDED_PROGRAM_FLAG
- **End Edit 0008 on EXT_PGM_FLG (01408):** Missing or Invalid Value.
- **End Edit 4086 on EXT_PGM_FLG (01408):** Frequency
- **Edit 0565 replaced with Edit 0020 on DEG_LEVEL_SOUGHT (01053):** The Degree Level Sought/Degree Level Granted must be valid for the reporting institution. The edit was modified to be specific for a given university and time frame.

NOTE: Due to the addition of a new column (univ_id) to the ENROLLMENTS table, any future submission of SIF will need to add an extra column at the end of the file.

COURSES_TAKEN

- **New Edit 5407 on element UNIV_ID (01095):** This record has a University Identifier (01095) that does not have a matching University Identifier in this submission's PERSON_DEMO table.
- **New Edit 0007 on element UNIV_ID (01095):** Missing
- **Element Ended 01101:** Continuing and Cooperative Education Flag
- **Edit 6153 ended for element 01101:** CONT_COOP_ED_IND is nulled if DEMO_DATA_SOURCE = 'SIFP'
- **Frequency 4089 ended for element 01101:** Frequency of Values for COURSES_TAKEN.CONT_COOP_ED_IND.

- **Coding instructions revised for element Self-Supporting Course (10075):** Revised the coding instructions to clarify expectations for study abroad courses.
 - **Current:** This element is not intended to capture ALL student-funded course activities(STU_SECTN_FUND_CD='L') - for example, 'study abroad' courses are not included.
 - **Revised:** All for-credit course credits should report the type of course for this element. If Select Self-Supporting Course (10075) equals Market Tuition Rate (M), Continuing Education (C), or Sponsored Credit (S), then Student Section Funding Flag (01103) cannot be State-Funded ('0') and Course Budget Entity Code (01100) cannot be coded as E&G (1).

If Select Self-Supporting Course (10075) equals Market Tuition Rate (M) or Continuing Education (C), then Course Budget Entity Code (01100) must be coded as Auxiliary (2). If Select Self-Supporting Course (10075) equals Sponsored Credit (S), then Course Budget Entity Code (01100) must be coded as Auxiliary (2) or C&G (3).

NOTE: Due to the addition of a new column (UNIV_ID) to the COURSES_TAKEN table, any future submission of SIF will need to add an extra column at the end of the file.

TEST_CREDITS

- **New Edit 5407 on element UNIV_ID (01095):** This record has a University Identifier (01095) that does not have a matching University Identifier in this submission's PERSON_DEMO table.
- **New Edit 0007 on element UNIV_ID (01095):** Missing

NOTE: Due to the addition of a new column (UNIV_ID) to the TEST_CREDITS table, any future submission of SIF will need to add an extra column at the end of the file.

REPORTS:

- **New Report: Flags duplicate UNIV_ID records (DUPLICATE_UNIV_ID_RPT)**

MEMORANDUM

DATE: July 24, 2022
TO: SUS Data Administrators and SUDS Community
FROM: Jason Jones, Chief Data Officer
SUBJECT: SUDS Software Release of Degrees Awarded in PROD
DUE DATE: Multiple Due Dates

SIFD | Due: Summer 2022 (9/30/2022), Fall 2022 (1/20/2023), Spring 2023 (6/30/2023)

PERSON_DEMO

- **Coding Instructions Revised Element PERSON_ID (01029):
New Student/Applicant**

If the new student/applicant's identification number conforms to the Social Security Number format, then the number can be used as the PERSON_ID (#01029) and the PID_VALID_SSN (#02017) should be coded 'Y'. See the PID_VALID_SSN element for more information about how the validity of SSNs is determined.

- If the new student/applicant's identification number does not conform to the Social Security Number format, then the non-conforming number should not be used as the PERSON_ID (#01029). Instead, the UNIV_ID (#01095) should be used (translated into a nine-digit alphanumeric string with no more than two alpha characters) and the PID_VALID_SSN (#02017) should be coded 'N'. If your institution assigns each student with a distinct University Row Identifier (#02002) that serves as a unique student id across all submissions, then ROWID may be used instead of the UNIVID.

Note: Most international students are eligible to apply for a Social Security Number if they are employed or are receiving financial aid. International students who are not eligible for a Social Security Number might have an Individual Taxpayer Identification Numbers (ITIN) from the Internal Revenue Service. However, the ITIN should not be used as the PERSON_ID because the ITIN is not a permanent identification number and students can receive multiple ITINs over the years.

Returning Student/Applicant

- We expect returning students/applicants to have the same PERSON_ID that was reported previously. However, if the returning student/applicant, who

previously had been assigned a PERSON_ID where PID_VALID_SSN='N', has recently provided a different ID number that does conform to the Social Security Number format, then the newly conforming ID number should be reported as the PERSON_ID moving forward and PID_VALID_SSN should be coded 'Y'. See the **important** note below about providing PERSON_ID_CHGS records.

IMPORTANT NOTES

ID Changes: If you have previously reported an individual under a different PERSON_ID on any submission, then you will need to use the new PERSON_ID on all tables for the current submission and submit a PERSON_ID_CHGS record in the current submission with both the old and new PERSON_IDs. This is required for SUDS to create accurate SYSID.

When you submit a PERSON_ID_CHGS record the following diagnostic edit will ensure that you are not reporting a new temporary PERSON_ID to replace the previous temporary PERSON_ID: "PERSON ID VALID (#02017) must equal 'Y' unless PERSON_ID (#1029) equals University Identifier (#1095) or PERSON_ID (#1029) equals University Row Identifier (#02002)."

Grandfathered Records: We are not requiring ID changes for returning students/applicants who previously had been assigned a PERSON_ID where PID_VALID_SSN='N' and the PERSON_ID does not match the UNIV_ID (#1095) or the ROWID (#02002).

- **New Edit 0877 on element PERSON_ID (01029):** PERSON_ID cannot equal 111111111, 222222222, 333333333, 444444444, 555555555, 666666666, 777777777, 888888888, 999999999, or 123456789.
- **New Edit 5408 on element UNIV_ID (01095):** This record has a University Identifier (01095) on the PERSON_DEMO table that does not have a matching University Identifier in the submission's child table(s).
-
- **Coding Instructions Revised Element University Identifier (01095):** For all submissions, report the primary identifier that is used to identify a person at your institution. A person should only ever have one UNIV_ID at an institution.

PERSON_ID_CHGS

- **Description and Coding Instructions Revised Element PERSON_ID_VALID (02017):**
Description
Indicates whether the student/applicant's identification number conforms to the Social Security Number format.

Coding Instructions:

Code 'Y' if PERSON_ID conforms to the to the Social Security Number format based on the following logic. This value does not mean that the university has specifically validated this number with the Social Security Administration.

Code 'N' if PERSON_ID does not conform to the to the Social Security Number format based on the following logic. This value does not mean that the university has specifically validated this number with the Social Security Administration.

We expect a Y/N for each record. In the rare case that you cannot assign a Y/N, then report missing (“.”). We will set a tolerance that is triggered if missing reaches 0.5% of the records for any submission.

Whether a number conforms to the standard Social Security Number format is based on the following rules:

Valid numbers must be exactly nine digits long and contain only numbers.

Valid numbers will not begin with the number 9.

Valid numbers will not begin with the numbers 000 or 666 in positions 1 – 3.

Valid numbers will not use the number 00 in positions 4 – 5.

Valid numbers will not use the number 0000 in positions 6 – 9

Valid numbers will not be any of 111111111, 222222222, 333333333, 444444444, 555555555, 666666666, 777777777, 888888888, 078051120, 219099999, or 123456789.

- **New Edit 0878 on element PERSON_ID_VALID (02017):** PERSON ID VALID (#02017) must equal 'Y' unless PERSON_ID (#01029) equals University Identifier (#10095) or PERSON_ID (#01029) equals University Row Identifier (#02002).

DEGREES_AWARDED

- **Add new element UNIV_ID (01095)**
- **Coding Instructions Revised Element University Identifier (01095):** For all submissions, report the primary identifier that is used to identify a person at your institution. A person should only ever have one UNIV_ID at an institution.
- **New Edit 0007 on element UNIV_ID (01095):** Missing
- **New Edit 5411 on element UNIV_ID (01095):** This record has a University Identifier (01095) on the submission's parent/child table that does not have a matching University Identifier in the submission's respective parent/child table(s).
- **Modified Element DEG_LEVEL_GRANT (01081):**
 - o Revised Description: The degree awarded to the student this term.

- Revised Coding Instructions: This element is used with the Doctoral Classification (02039) element to differentiate professional doctoral and research doctoral degree programs.
- **DEG_LEVEL_GRANT (01081) terminated 9 values:**
 1. E Advanced Masters
 2. G GED
 3. H High School Diploma (was = I and H Prior 1994-95)
 4. J Associate Degree (Used when AA/AS is not known)
 5. O Other
 6. P First Professional (Other than F, L, V, W, or X)
 7. R Engineer (Was = G Prior to 1994-95)
 8. U College-Ready High School Diploma
 9. Z Not Reported (Was Z and X Prior to 1994-95)
- **Replaced Edit 0565 with Edit 0020 on DEG_LEVEL_GRANT (01081):** The Degree Level Sought/Degree Level Granted must be valid for the reporting institution. The edit was modified to be specific for a given university and time frame.
- **End Edit 5257 on DEG_LEVEL_GRANT (01081):** Degree Level Granted must equal Degree Level Sought when Degree Level Granted is F, L, V, W, or P
- **New Edit 5378 replacing Edit 5257 on DEG_LEVEL_GRANT (01081):** Degree Level Granted must equal Degree Level Sought when Degree Level Granted is F, L, V, or W.
- **End Edit 5278 on DEG_LEVEL-GRANT (01081):** Degree Level Granted must equal A, B, F, L, V, W, X, or P when the Degree Level Sought is F, L, V, W, X, or P
- **New Edit 5215 replacing Edit 5278 on DEG_LEVEL_GRANT (01081):** Degree Level Granted must equal A, B, F, L, V, W, or X when the Degree Level Sought is F, L, V, W, or X.
- **Modified Element DOC_CLASS (02039):**
 - Revised description: IPEDS Reclassification of Doctorate and First-Professional Degrees
 - Revised Coding Instructions: When DEG_LEVEL_SOUGHT = D, F, L, V, W, X the DOC_CLASS cannot be missing. Doctoral Classification is collected in submissions to the BOG beginning with Summer 2009 collections.
- **NOTE:** Due to the addition of a new column (UNIV_ID) to the DEGREES_AWARDED table any future submission of SIFD will need to add an extra column at the end of the file.

ENROLLMENTS

- Add new element UNIV_ID (01095)

- **Coding Instructions Revised Element University Identifier (01095):** For all submissions, report the primary identifier that is used to identify a person at your institution. A person should only ever have one UNIV_ID at an institution.
- **New Edit 0007 on UNIV_ID (01095):** Missing
- **End Edit 0744 on LAST_INST_CD (01067):** The last institution code cannot equal the OPEID code of the reporting institution
- **End Element EXTENDED_PROGRAM_FLAG (01408)**
- **End Edit 0008 on EXT_PGM_FLG (01408):** Missing or Invalid Value.
- **End Edit 4086 on EXT_PGM_FLG (01408):** Frequency
- **Replaced Edit 0565 with Edit 0020 on DEG_LEVEL_SOUGHT (01053):** The Degree Level Sought/Degree Level Granted must be valid for the reporting institution. The edit was modified to be specific for a given university and time frame.
- **Modified Element DOC_CLASS (02039):**
 - o Revised description: IPEDS Reclassification of Doctorate and First-Professional Degrees
 - o Revised Coding Instructions: When DEG_LEVEL_SOUGHT = D, F, L, V, W, X the DOC_CLASS cannot be missing. Doctoral Classification is collected in submissions to the BOG beginning with Summer 2009 collections.
- **Modified Element DEG_LEVEL_SOUGHT (01053):**
 - o Revised Coding instructions: A valid code is required on all students. The following codes are acceptable for Degree-Level Sought: B,D,E,F,L,M,R,S,V,W,X,N.
This element is used with the Doctoral Classification (02039) element to differentiate professional doctoral and research doctoral degree programs. Students in the five year masters level programs at USF in Vocational Rehabilitation, Speech Language Pathology/Audiology, and Engineering will be coded as Undergraduates (01060 STU_CLASS_LEVEL) and will not generate an error in Degree - Level Sought. Load programs on ENROLLMENTS table will NULL value when STU_CLASS_LVL is 'unclassified'.
- **DEG_LEVEL_SOUGHT (01053) terminated 11 values:**
 1. A Associate in Arts (AA)
 2. C Associate in Science (AS)
 3. E Advanced Masters
 4. G GED
 5. H High School Diploma (Was = I and H Prior 1994-95)
 6. J Associate Degree (Used When AA/AS Is Not Known)
 7. O Other
 8. P First Professional (Other Than F, L, V, W or X)
 9. R Engineer (Was = G Prior to 1994-95)
 10. U College-Ready High School Diploma
 11. Z Not Reported (Was = Z and X Prior to 1994-95)

- **NOTE:** Due to the addition of a new column (UNIV_ID) to the ENROLLMENTS table any future submission of SIFD will need to add an extra column at the end of the file.

REPORTS

- New Report: Flags duplicate UNIV_ID records (DUPLICATE_UNIV_ID_RPT)

MEMORANDUM

DATE: 7/8/2022

TO: SUS Data Administrators and SUDS Community

FROM: Jason Jones, Chief Data Officer

SUBJECT: SUDS Software Release of SCD in PROD

DUE DATE: SCD OB 202208 (08/19/22), SCD MidYr 202301 (01/6/23), and SCD EOY 202306 (06/16/23)

SALARY CATEGORY DETAIL | SCD OB 202208, MidYr 202301, and EOY 202306 | Due: 08/19/2022, 01/06/2023, 06/16/2023

NOTE: The **PERSON_DEMO** and **PERSON_ID_CHANGES** tables have been terminated for SCD and EMPL. 81 edits have been ended from these tables.

EMPLOYEE_DATA

- **New edit 5411 for University Identifier (01095)** - This record has a University Identifier (01095) on the submission's parent/child table that does not have a matching University Identifier in the submission's respective parent/child table(s).
- **New edit 0872 for Person Years – (01176)** - The sum of a person's Person Years must not be greater than 1.04

EMPLOYEE_DEMO

Due to the termination of PERSON_DEMO and on SCD and EMPL, the following 14 elements are being added to the end of the EMPLOYEE_DEMO table.

- Person Name - Last (01033)
- Person Name - First (01091)
- Person Name - Middle Initial (01092)
- Person Name - Suffix (02016)
- Gender (01048)
- Hispanic or Latino (01491)
- American Indian/Alaska Native (01492)
- Asian (01493)
- Black or African American (01494)
- Native Hawaiian or Other Pacific Islander (01495)

- White (01496)
- Non-resident Alien Flag (02043)
- No Race Reported (01494)
- IPEDS_RACE_ETHNIC_CD (02080)

EDITS

- **New edit 0008 on Hispanic or Latino (01491)** - Missing or Invalid Value.
- **New edit 0008 on American Indian/Alaska Native (01492)** - Missing or Invalid Value.
- **New edit 0008 on Asian (01493)** - Missing or Invalid Value.
- **New edit 0008 on Black or African American (01494)** - Missing or Invalid Value.
- **New edit 0008 on Native Hawaiian or Other Pacific Islander (01495)** - Missing or Invalid Value.
- **New edit 0008 on Non-resident Alien Flag (02043)** - Missing or Invalid Value.
- **New edit 0008 on White (01496)** - Missing or Invalid Value.
- **New edit 0008 on Gender (01048)** - Missing or Invalid Value.
- **New edit 0008 on No Race Reported (01497)** - Missing or Invalid Value.
- **New edit 0423 on Person Name - Middle Initial (01092)** - Suffix, Name_Mi or Name_Middle contains invalid characters.
- **New edit 0423 on Person Name - Suffix (02016)** - Suffix, Name_Mi or Name_Middle contains invalid characters.
- **New edit 0573 on Person Name - First (01091)** - Name missing or contains invalid characters.
- **New edit 0573 on Person Name - Last (01033)** - Name missing or contains invalid characters.
- **New edit 0741 on No Race Reported (01497)** - When NO_RACE_REPORTED_FLG equals 'Y' all other Race/Ethnicity flags must equal 'N'.
- **New edit 4048 on Gender (01048)** - Frequency of Values for EMPLOYEE_DEMO.GENDER
- **New edit 5411 for University Identifier (01095)** - This record has a University Identifier (01095) on the submission's parent/child table that does not have a matching University Identifier in the submission's respective parent/child table(s).
- **New edit 5419 on NO_RACE_REPORT_FLG** - NO_RACE_REPORT_FLG must equal 'N' (no) when PAY_PLAN_NBR values are 98 or 99 (non SUS compensated employees).
- **New edit 5420 on SR_MGMT_BFT_FLG** - If Senior Management Switch (01020) is Yes (Y) then BOG Job Structure Category must be Faculty (Full-Time) (06), Lower-Level Executive (12), or Upper-Level Executive (13).
- **New edit 5421 on RETIRE_CD_EMP** - If Retirement Code (01047) is Senior Management (UM) then BOG Job Structure Category must be Faculty Administrator - Managerial (07), Lower-Level Executive (12), or Upper-Level Executive (13).

- **New edit 5824 on No Race Reported (01497)** - 10% Tolerance exceeded for Diagnostic Code 5419 - No_race_report_flg must = N when PAY_PLAN_NBR values are 98 or 99

REPORTS

- Begin Dynamic SQL Report: SCD 12 Month Rate Report
- End SAS Report: SCD 12 Month Rate Report
- End SAS Report: Schedule III Report 3 – Detail of Salaries
- End SAS Report: Schedule III Report 5 - Summary of Salaries
- End SAS Report: Schedule III Report 7 - Detail of Benefits
- End SAS Report: Schedule III Report 9 - Summary of Person Years and Cost Report

MEMORANDUM

DATE: June 25, 2022
TO: SUS Data Administrators and SUDS Community
FROM: Jason Jones, Chief Data Officer
SUBJECT: SUDS Software Release of Admissions in PROD
DUE DATE: Multiple Due Dates

ADM 2022-2023 | Due: Summer (09/09/2022), Fall (10/14/2022), Spring (03/10/2023)

ALL TABLES

- **Coding Instructions Revised Element University Identifier (01095):** For all submissions, report the primary identifier that is used to identify a person at your institution. A person should only ever have one UNIV_ID at an institution.
- **Coding Instructions Revised Element PERSON_ID(01029):
New Student/Applicant**
If the new student/applicant's identification number conforms to the Social Security Number format, then the number can be used as the PERSON_ID (#01029) and the PID_VALID_SSN (#02017) should be coded 'Y'. See the PID_VALID_SSN element for more information about how the validity of SSNs is determined.
- If the new student/applicant's identification number does not conform to the Social Security Number format, then the non-conforming number should not be used as the PERSON_ID (#01029). Instead, the UNIV_ID (#01095) should be used (translated into a nine-digit alphanumeric string with no more than two alpha characters) and the PID_VALID_SSN (#02017) should be coded 'N'. If your institution assigns each student with a distinct University Row Identifier (#02002) that serves as a unique student id across all submissions, then ROWID may be used instead of the UNIVID.

Note: Most international students are eligible to apply for a Social Security Number if they are employed or are receiving financial aid. International students who are not eligible for a Social Security Number might have an Individual Taxpayer Identification Numbers (ITIN) from the Internal Revenue Service. However, the ITIN should not be used as the PERSON_ID because the ITIN is not a permanent identification number and students can receive multiple ITINs over the years.

Returning Student/Applicant

- We expect returning students/applicants to have the same PERSON_ID that was reported previously. However, if the returning student/applicant, who previously had been assigned a PERSON_ID where PID_VALID_SSN='N', has recently provided a different ID number that does conform to the Social Security Number format, then the newly conforming ID number should be reported as the PERSON_ID moving forward and PID_VALID_SSN should be coded 'Y'. See the *important* note below about providing PERSON_ID_CHGS records.

IMPORTANT NOTES

ID Changes: If you have previously reported an individual under a different PERSON_ID on any submission, then you will need to use the new PERSON_ID on all tables for the current submission and submit a PERSON_ID_CHGS record in the current submission with both the old and new PERSON_IDs. This is required for SUDS to create accurate SYSID.

When you submit a PERSON_ID_CHGS record the following diagnostic edit will ensure that you are not reporting a new temporary PERSON_ID to replace the previous temporary PERSON_ID: "PERSON ID VALID (#02017) must equal 'Y' unless PERSON_ID (#1029) equals University Identifier (#1095) or PERSON_ID (#1029) equals University Row Identifier (#02002)."

Grandfathered Records: We are not requiring ID changes for returning students/applicants who previously had been assigned a PERSON_ID where PID_VALID_SSN='N' and the PERSON_ID does not match the UNIV_ID (#1095) or the ROWID (#02002).

- **New Edit 0877 on element 01029:** PERSON_ID cannot equal 111111111, 222222222, 333333333, 444444444, 555555555, 666666666, 777777777, 888888888, 999999999, or 123456789.
- **New Edit 5408 on element UNIV_ID (01095):** This record has a University Identifier (01095) on the PERSON_DEMO table that does not have a matching University Identifier in the submission's child table(s).

PERSON_ID_CHGS

- **Description and Coding Instructions Revised Element PERSON_ID_VALID (02017):**

Description

Indicates whether the student/applicant's identification number conforms to the Social Security Number format.

Coding Instructions:

Code 'Y' if PERSON_ID conforms to the to the Social Security Number format based on the following logic. This value does not mean that the university has specifically validated this number with the Social Security Administration.

Code 'N' if PERSON_ID does not conform to the to the Social Security Number format based on the following logic. This value does not mean that the university has specifically validated this number with the Social Security Administration.

We expect a Y/N for each record. In the rare case that you cannot assign a Y/N, then report missing (“.”). We will set a tolerance that is triggered if missing reaches 0.5% of the records for any submission.

Whether a number conforms to the standard Social Security Number format is based on the following rules:

Valid numbers must be exactly nine digits long and contain only numbers.

Valid numbers will not begin with the number 9.

Valid numbers will not begin with the numbers 000 or 666 in positions 1 – 3.

Valid numbers will not use the number 00 in positions 4 – 5.

Valid numbers will not use the number 0000 in positions 6 – 9

Valid numbers will not be any of 111111111, 222222222, 333333333, 444444444, 555555555, 666666666, 777777777, 888888888, 078051120, 219099999, or 123456789.

- **New Edit 0878 on element 02017:** PERSON ID VALID (#02017) must equal 'Y' unless PERSON_ID (#01029) equals University Identifier (#10095) or PERSON_ID (#01029) equals University Row Identifier (#02002).

APPLICANTS_ADMITS

- **Modified Element DEG_LEVEL_SOUGHT (01053):** Coding instructions updated, “: A valid code is required on all students. The following codes are acceptable for Degree-Level Sought: B,D,E,F,L,M,R,S,V,W,X,N.

This element is used with the Doctoral Classification (02039) element to differentiate professional doctoral and research doctoral degree programs.

Students in the five year masters level programs at USF in Vocational Rehabilitation, Speech Language Pathology/Audiology, and Engineering will be coded as Undergraduates (01060 STU_CLASS_LEVEL) and will not generate an error in Degree - Level Sought. Load programs on ENROLLMENTS table will NULL value when STU_CLASS_LVL is 'unclassified'.

DEG_LEVEL_SOUGHT (01053) terminated 11 values:

1. A Associate in Arts (AA)
2. C Associate in Science (AS)
3. E Advanced Masters
4. G GED
5. H High School Diploma (Was = I and H Prior 1994-95)
6. J Associate Degree (Used When AA/AS Is Not Known)
7. O Other
8. P First Professional (Other Than F, L, V, W or X)
9. R Engineer (Was = G Prior to 1994-95)
10. U College-Ready High School Diploma
11. Z Not Reported (Was = Z and X Prior to 1994-95)

- **New Element LOWER_ADM_CAT (02092)**
- **New Edit 0005 on element 02092:** Invalid Value
- **New Edit 0834 on element 02092:** The Lower Division Admit Category (02092) cannot be missing or invalid when Student Type (01414) is Transfer from Florida College System (J) or Other Undergraduate Transfer (U) and the Student Classification Level (01060) is Lower Division Undergraduate (L) and the Final Admission Action (01135) is Admitted (A).
- **New Edit 0835 on element 01139:** The High School GPA (01139) must be provided for lower level transfer student admits with less than 30 transferrable credits ((STU_CLASS_LEVEL = L) and (STU_TYP = J or U) and (LOWER_ADM_CAT =L) and (FINAL_ADM_ACTION = A)) without a degree (DEG_HIGHEST_HELD not = A, C or B) who were not homeschooled or received a GED (HS_ETS_CD is not 888888 or XXXXXX).
- **New Edit 0836 on element 01060:** Student Classification Level (01060) must be Advanced Graduate (A), Beginning Graduate (B), Lower Division Undergraduate (L), Unclassified (N), or Upper Division Undergraduate (U) when Final Admission Action (01135) is Admitted (A).
- **New Edit 0871 on element 02013:** The Registered Code (02013) cannot be Registered (R), if Final Admission Action (01135) is Cancelled (C) or Denied (D).
- **New Edit 5412 on element 01414:** If the Type of Student (01414) is Beginner - FTIC (B) or Early Admit, Prior to High School Graduation (E), the Final Admission Action (01135) is Admitted (A) or Cancelled After Admission (C), then a Test Requirement Code (02008) must be submitted for the Florida Postsecondary Education Readiness Test (PE), Accuplacer (AC), Next-Generation Accuplacer (QA), Scholastic Assessment Test (S), 2016 Scholastic Assessment Test (S2), and/or American College Testing (A).
- **Terminate Edit 0019 on element 01060:** Student Classification Level must be A,N,U,L,B, or missing when Final Admission Action is A,P,or X.
- **Terminate Edit 0685 on element 01139:** GPA_High_School must be provided when Stu_Typ = J or U and Fee_Class_Res = F, T or N and Deg_Highest_Held not = A, C or B and Stu_Class_Level = L and Final_Adm_Action = A and HS_ETS_CD is not 888888 or XXXXXX.
- **Terminate Edit 5392 on element 01414:** If the Type of Student (01414) is Beginner - FTIC (B) or Early Admit, Prior to High School Graduation (E) and Final Admission Action (01135) is Admitted (A), Cancelled After Admission (C), or Provisionally Admitted, not an Exception to Policy (P), then a Test Requirement Code (02008) must be submitted for the Florida Postsecondary Education Readiness Test (PE), Accuplacer (AC), Scholastic Assessment Test (S), 2016 Scholastic Assessment Test (S2), and/or American College Testing (A).
- **Values collapsed to a single value on Military Status (02059):** Collapse E, V and Y into a single value for Veteran ('Z').

NOTE: Due to the addition of a new column (LOWER_ADM_CAT) to the APPLICANTS_ADMITS table any future submission of ADM will need to add one extra column at the end of the file.

TESTS_REQS

- **TEST_REQ_CD (02008) terminated 9 values:**
 1. FTCE Basic Skills (BS)
 2. College Level Academic Skills Test Pass Indicator (CL)
 3. Florida Education Leadership Exam (EL)
 4. Fundamentals of Engineering Test Indicator (FE)
 5. FTCE General Knowledge Exam Flag (GK)
 6. Minimum Standards Indicator (MS)
 7. FTCE Professional Knowledge Exam Flag (PK)
 8. PRAXIS I Flag (PX)
 9. FTCE Subject Area Exam Flag (SA)
- **TEST_SCORE_TYP (02009) terminated 7 values:**
 1. Numeric score (7)
 2. Verbal Reasoning numeric score (VR)
 3. Physical Sciences numeric score (PS)
 4. Biological Sciences numeric score (BS)
 5. Writing alpha score (WA)
 6. Pass/Fail alpha score (PF)
 7. Cumulative (C)
- **TEST_REQ_CD (02008) terminated a cumulative total of 25 graduate values:**
 1. Graduate Record Exam Quantitative Score (G)
 2. Graduate Record Exam Writing Score (G)
 3. Medical Colleges Admission Test Physical Sciences (MC)
 4. Revised Graduate Record Exam Writing Score (GR)
 5. Miller's Analogy Test (MA)
 6. Graduate Management Admissions Test (GM)
 7. Law School Admissions Test Quantitative Score (L)
 8. Medical Colleges Admission Test Verbal Reasoning (MC)
 9. Medical Colleges Admission Test Biological Sciences (MC)
 10. Revised Graduate Record Exam Quantitative Score (GR)
 11. Fundamentals of Engineering Test Indicator (FE)
 12. Graduate Record Exam Verbal Score (G)
 13. Medical Colleges Admission Test Writing (MC)
 14. Revised Graduate Record Exam Verbal Score (GR)
- **Terminate Element 02010 Test_Score_A**
- **Terminate Edit 0421 on element 02010:** TEST_SCORE_A invalid for test identified by TEST_REQ_CD and TEST_SCORE_TYP or TEST_SCORE_A should be dot (.).
- **Terminate Frequency Count 4209 on element 02010:** Frequency of Values for TESTS_REQS.TEST_SCORE_TYP.

REPORTS

- **New Report: Flags duplicate UNIV_ID records (DUPLICATE_UNIV_ID_RPT)**

MEMORANDUM

DATE: 6/2/2022
TO: SUS Data Administrators and SUDS Community
FROM: Jason Jones, Chief Data Officer
SUBJECT: SUDS Software Release of OB in PROD
DUE DATE: OB Annual 20222023 (08/19/221)

OPERATING BUDGET | 20222023 | Due: 08/19/2022

OPERATING_BUDGET

- **New allowed value combination for the SUSDICT.DOMAIN_PCS_CODE table.** BE_CD = 48900100, BE_CD = 4, PCS =21, IBI = 81, ST_PRO_COMP_CD = 0305010000, PROG_COMP = 020000
- **New allowed value for University Fund Identifier (01400).**
 - o 26259: FSU – STUDENT UNION BOND ISSUE