

This document provides a list of planned changes for the 2022-23 SUDS collection cycle that is a part of the planning process. This document will be reviewed by the Council of Data Administrators (CODA) at the March 2022 quarterly meeting. The Software Release Notes, that are part of every software release, remain the official documentation of all changes to SUDS software.

The table below provides an overview of planned changes to submissions and tables over the next few years.

MULTI-YEAR PLAN FOR SUBMISSION & TABLE LEVEL CHANGES

YEAR	SUB.	SOFTWARE CHANGES
2022-23	SIF/P	• End Instructional Activity (IA) table
	EA	• End Expenditure Analysis (EA) submission This proposal is still pending approval by EOG and LEG staff. The final decision may be delayed until April/May.
	EMPL/ SCD	• End PERSON_DEMO and PERSON_ID_CHGS tables
2023-24	SIF/P	• End Test Credits (TSTC) table
	IRD	• End PERSON_DEMO and PERSON_ID_CHGS tables • Simplify WORKLOAD_ACTIVITIES (WKA) table: - Remove course-related elements - Reduce INSTR_RESRCH_ACT (#1509) categories
2024-25	ADM	• End PERSON_DEMO and PERSON_ID_CHGS tables • Add new APPLICANT_DEMO table – does not contain SSN for any applicant regardless of registered status.

Other multi-year issues:

- ODA will investigate the possibility of the SUS joining the FLEID process.
- ODA will continue updating the Data Standards documentation for each submission.
- ODA will continue to review all static SAS reports within SUDS submissions and either terminate outdated reports, or transform to dynamic SQL reports.
- ODA will review all level 5 diagnostic edits and either terminate outdated/non-essential edits, transform to level 8/9 edits if applicable, or make no changes to level 5 edits.

Effective 3/5/2021, all submission builds happen entirely in PROD, and the BETA tier is no longer used to load data prior to PROD. To help you preload your data builds, ODA has added 'optional' terms for several submissions that will enable universities to begin your builds before we release the next year's software. The submission button has been deactivated for any 'optional' submissions, so the preliminary data cannot be submitted by mistake. **It is important to note that the software for the optional terms for the annual submissions (IRD, HTD) may change when the next year's software is officially released.**

2022-23 SUDS SOFTWARE RELEASES

TITLE	PROD RELEASE	REQUIRED TERMS	OPTIONAL TERMS
Operating Budget	Jun-03-22 Fri	20222023	.
Salary Category Detail	Jun-03-22 Fri	202301, 202306	202208
Admissions	Jun-24-22 Fri	202205, 202208, 202301	.
Student Instruction	Jul-22-22 Fri	202205, 202208, 202301	.
Student Instruction (Preliminary)	Jul-22-22 Fri	202208	202301
Student Financial Aid	Jul-22-22 Fri	20212022	.
Degrees Awarded	Jul-29-22 Fri	202205, 202208, 202301	.
Instruction & Research	Jul-29-22 Fri	20212022	202205, 202208
Hours to Degree	Sep-16-22 Fri	20212022	202205, 202208
University Employee	Sep-16-22 Fri	202210, 202303	.
Retention	Nov-18-22 Fri	20212022	.

Note: We are currently not able to open the 202301 terms as optional for the 2022-23 IRD and HTD releases. We will keep this project on our future projects list.

2022-23 ELEMENT/EDIT CHANGES TO STUDENT SUBMISSIONS

SUB.	SOFTWARE CHANGES												
1A. SIF SIFP SIFD HTD RET WAS ADDED TO: ADM EMPL SCD LAST YR	<p>University Identifier (#1095): There are three actions being taken for the UID element: (1) The UID is being added to all tables. (2) The coding description is being revised. (3) Level X diagnostic edits will be added to submissions that require the PDEMO table.</p> <p>This is a multi-year effort. In Year1 we are adding the UID to tables and in Year2 we plan to add the UID as a logical unique keys (LUK) for the tables.</p> <ul style="list-style-type: none">▪ The UID was added to EMPL/SCD tables on the 2021-22 software and the UID is becoming a LUK key for EMPL/SCD tables in the 2022-23 software. The UID will become LUK on the other remaining tables in the software in Year2 or Year3. <p>In addition, over the next few years, ODA will work to integrate the UID into the SYSID assignment process.</p> <div><p>Coding Instructions</p><p><u>Current:</u> For all student related submissions, report the primary identifier that is used to identify a student. For all employee related submissions (SCD, EMPL, IRD), report the primary identifier that is used to identify an employee.</p><p><u>Revised:</u> For all submissions, report the primary identifier that is used to identify a person at your institution. A person should only ever have one UID regardless if they are both a student and employee and if they are in different budget entities.</p></div> <p>The following level X diagnostic edits will be added to submissions that require the PDEMO table.</p> <table><tr><th>Edit #</th><th>Diagnostic Message</th><th>Level</th></tr><tr><td>0007</td><td>Missing</td><td>X</td></tr><tr><td>5407</td><td>A matching PERSON_DEMO row in the current submission could not be found.</td><td>X</td></tr><tr><td>5408</td><td>This record has a University Identifier (01095) on the PERSON_DEMO table that does not have a matching University Identifier in the submission's child table(s).</td><td>X</td></tr></table>	Edit #	Diagnostic Message	Level	0007	Missing	X	5407	A matching PERSON_DEMO row in the current submission could not be found.	X	5408	This record has a University Identifier (01095) on the PERSON_DEMO table that does not have a matching University Identifier in the submission's child table(s).	X
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1B. ALL SUBS (XCPT EMPL SCD)	<p>PERSON_ID (#1029): Revise Coding Instructions and add a new edit.</p> <table border="1"> <thead> <tr> <th colspan="2">Coding Instructions</th></tr> </thead> <tbody> <tr> <td colspan="2"> <u>Current:</u> If Social Security Number is available it should be used as this identification number, since the State of Florida and the State University System had established Social Security Number as the personal identifier prior to January 1, 1975 as allowed by United States Code (USCA). Note: in the SUDS production databases the PERSON_ID submitted by the universities is converted to a 12 digit identification number (SYSID) that uniquely identifies each individual. If Social Security Number is not used in submission data, this element should reflect the number assigned for payroll purposes or student identification. Further, PID_VALID_SSN on the PERSON_DEMO table should be coded 'N'. If you have previously reported an individual under a different PERSON_ID on any submission then you will need to use the new PERSON_ID on all tables for the current submission and submit a PERSON_ID_CHGS record in the current submission with both the old and new PERSON_IDs. This is how SUDS will keep SYSIDs valid. </td></tr> <tr> <td colspan="2"> <u>Revised:</u> <ul style="list-style-type: none"> - If a valid Social Security Number is available it should be used as this identification number and PID_VALID_SSN should be coded 'Y'. - If a valid Social Security Number is not available, then the UNIV_ID should be used and PID_VALID_SSN=N. If your institution assigns each student with a distinct ROWID that serves as a unique student id across all submissions, then ROWID may be used instead of the UNIVID. - If you choose to report a temp SSN as the PERSON_ID and PID_VALID_SSN=N, then the PERSON_ID should only be updated with a valid SSN and not with another temp SSN. - If you have previously reported an individual under a different PERSON_ID on any submission then you will need to use the new PERSON_ID on all tables for the current submission and submit a PERSON_ID_CHGS record in the current submission with both the old and new PERSON_IDs. This is how SUDS will keep SYSIDs valid. </td></tr> </tbody> </table> <p>Add new Level X edit that doesn't allow three common generic codes when SSN is not provided.</p> <table border="1"> <thead> <tr> <th>Edit #</th><th>Diagnostic Message</th></tr> </thead> <tbody> <tr> <td>####</td><td>PERSON_ID cannot equal to '123456789' or '111111111' or '999999999'.</td></tr> </tbody> </table>	Coding Instructions		<u>Current:</u> If Social Security Number is available it should be used as this identification number, since the State of Florida and the State University System had established Social Security Number as the personal identifier prior to January 1, 1975 as allowed by United States Code (USCA). Note: in the SUDS production databases the PERSON_ID submitted by the universities is converted to a 12 digit identification number (SYSID) that uniquely identifies each individual. If Social Security Number is not used in submission data, this element should reflect the number assigned for payroll purposes or student identification. Further, PID_VALID_SSN on the PERSON_DEMO table should be coded 'N'. If you have previously reported an individual under a different PERSON_ID on any submission then you will need to use the new PERSON_ID on all tables for the current submission and submit a PERSON_ID_CHGS record in the current submission with both the old and new PERSON_IDs. This is how SUDS will keep SYSIDs valid.		<u>Revised:</u> <ul style="list-style-type: none"> - If a valid Social Security Number is available it should be used as this identification number and PID_VALID_SSN should be coded 'Y'. - If a valid Social Security Number is not available, then the UNIV_ID should be used and PID_VALID_SSN=N. If your institution assigns each student with a distinct ROWID that serves as a unique student id across all submissions, then ROWID may be used instead of the UNIVID. - If you choose to report a temp SSN as the PERSON_ID and PID_VALID_SSN=N, then the PERSON_ID should only be updated with a valid SSN and not with another temp SSN. - If you have previously reported an individual under a different PERSON_ID on any submission then you will need to use the new PERSON_ID on all tables for the current submission and submit a PERSON_ID_CHGS record in the current submission with both the old and new PERSON_IDs. This is how SUDS will keep SYSIDs valid. 		Edit #	Diagnostic Message	####	PERSON_ID cannot equal to '123456789' or '111111111' or '999999999'.
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1C ALL SUBS (XCPT EMPL SCD)	<p>PERSON ID VALID (#02017): Add new Level X edit to the PERSON_ID_CHG (IDC) table – not the PERSON_DEMO table. This will ensure that SUDS no longer receives temporary PERSON_ID values that replace previous temporary PERSON_IDs.</p> <table border="1"> <thead> <tr> <th>Edit #</th><th>Diagnostic Message</th></tr> </thead> <tbody> <tr> <td>####</td><td>PERSON ID VALID (#02017) must equal 'Y' unless PERSON_ID (#1029) equals University Identifier (#1095) or PERSON_ID (#1029) equals University Row Identifier (#02002).</td></tr> </tbody> </table>	Edit #	Diagnostic Message	####	PERSON ID VALID (#02017) must equal 'Y' unless PERSON_ID (#1029) equals University Identifier (#1095) or PERSON_ID (#1029) equals University Row Identifier (#02002).						
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1D. ADM SIF SIFP SFA SIFD HTD	<p>NEW SQL REPORT: To flag duplicate PERSON_ID or UNIVID_ID records. The report will display the following columns. This will assist you in seeing which IDs are a problem before you submit. The join between the current submission and historical PDEMO records will be only based on PERSON_ID.</p> <p>Should qry exclude historical ADM records?</p> <p>Is there sensitivity related to the PID security risks with having this information as a SQL report..?</p> <table><tr><th>CURRENT SUBMISSION</th><th>PRIOR PDEMO RECORD</th></tr><tr><td>REPT_INST</td><td></td></tr><tr><td>PERSON_ID</td><td>PERSON_ID</td></tr><tr><td>LAST_NAME</td><td>LAST_NAME</td></tr><tr><td>FIRST_NAME</td><td>FIRST_NAME</td></tr><tr><td>GENDER</td><td></td></tr><tr><td>DOB</td><td></td></tr><tr><td>UNIV_ID</td><td>PRIOR_UNIV_ID</td></tr></table>	CURRENT SUBMISSION	PRIOR PDEMO RECORD	REPT_INST		PERSON_ID	PERSON_ID	LAST_NAME	LAST_NAME	FIRST_NAME	FIRST_NAME	GENDER		DOB		UNIV_ID	PRIOR_UNIV_ID																
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2. ADM	<p>TEST_REQ_CD (#2008): Reduce allowed values from 18 values to those shown below.</p> <table><tr><th>#</th><th>Description</th></tr><tr><td>A</td><td>American College Testing</td></tr><tr><td>AC</td><td>Accuplacer</td></tr><tr><td>AS</td><td>FTIC Admission Scale Requirement</td></tr><tr><td>FL</td><td>FTIC and Transfer Language Requirement</td></tr><tr><td>HS</td><td>FTIC High School Units Requirement</td></tr><tr><td>PE</td><td>Florida Postsecondary Education Readiness Test (PERT)</td></tr><tr><td>QA</td><td>Next-Generation Accuplacer</td></tr><tr><td>S</td><td>Scholastic Assessment Test</td></tr><tr><td>S2</td><td>2016 Scholastic Assessment Test</td></tr></table>	#	Description	A	American College Testing	AC	Accuplacer	AS	FTIC Admission Scale Requirement	FL	FTIC and Transfer Language Requirement	HS	FTIC High School Units Requirement	PE	Florida Postsecondary Education Readiness Test (PERT)	QA	Next-Generation Accuplacer	S	Scholastic Assessment Test	S2	2016 Scholastic Assessment Test												
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3. ADM	<p>TEST_SCORE_TYP (#2009): Reduce allowed values from 75 values to those shown below.</p> <table><tr><th>#</th><th>Description</th><th>#</th><th>Description</th></tr><tr><td>E</td><td>English Score</td><td>RW</td><td>Reading and Writing Score</td></tr><tr><td>M</td><td>Math Score</td><td>S</td><td>Science Score</td></tr><tr><td>MS</td><td>Math Score</td><td>V</td><td>Verbal Score</td></tr><tr><td>Q</td><td>Quantitative Score</td><td>WE</td><td>Writing Score</td></tr><tr><td>R</td><td>Requirement status</td><td>WL</td><td>Writing and Language Score</td></tr><tr><td>RE</td><td>Reading Score</td><td>WM</td><td>Multiple Choice Score</td></tr><tr><td>RS</td><td>Reading Score</td><td>WR</td><td>Writing Score</td></tr></table>	#	Description	#	Description	E	English Score	RW	Reading and Writing Score	M	Math Score	S	Science Score	MS	Math Score	V	Verbal Score	Q	Quantitative Score	WE	Writing Score	R	Requirement status	WL	Writing and Language Score	RE	Reading Score	WM	Multiple Choice Score	RS	Reading Score	WR	Writing Score
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SUB.	SOFTWARE CHANGES												
4. ADM	<p>TYPE OF STUDENT (01414): Revise the Level 9 diagnostic edit to only require the test these test scores for students who register.</p> <table> <tr> <th>Code</th><th>Description</th></tr> <tr> <td>5392 Lvl=9</td><td>If the Type of Student (01414) is Beginner - FTIC (B) or Early Admit, Prior to High School Graduation (E) and Final Admission Action (01135) is Admitted (A), Cancelled After Admission (C), or Provisionally Admitted, not an Exception to Policy (P), then a Test Requirement Code (02008) must be submitted for the Florida Postsecondary Education Readiness Test (PE), Accuplacer (AC), Scholastic Assessment Test (S), 2016 Scholastic Assessment Test (S2), and/or American College Testing (A).</td></tr> <tr> <td>5412 Lvl=9</td><td>If the Type of Student (01414) is Beginner - FTIC (B) or Early Admit, Prior to High School Graduation (E) and Registered Code=R, then a Test Requirement Code (02008) must be one of the following: Florida Postsecondary Education Readiness Test (PE), Accuplacer (AC or QA), Scholastic Assessment Test (S), 2016 Scholastic Assessment Test (S2), and/or American College Testing (A).</td></tr> </table>	Code	Description	5392 Lvl=9	If the Type of Student (01414) is Beginner - FTIC (B) or Early Admit, Prior to High School Graduation (E) and Final Admission Action (01135) is Admitted (A), Cancelled After Admission (C), or Provisionally Admitted, not an Exception to Policy (P), then a Test Requirement Code (02008) must be submitted for the Florida Postsecondary Education Readiness Test (PE), Accuplacer (AC), Scholastic Assessment Test (S), 2016 Scholastic Assessment Test (S2), and/or American College Testing (A).	5412 Lvl=9	If the Type of Student (01414) is Beginner - FTIC (B) or Early Admit, Prior to High School Graduation (E) and Registered Code=R, then a Test Requirement Code (02008) must be one of the following: Florida Postsecondary Education Readiness Test (PE), Accuplacer (AC or QA), Scholastic Assessment Test (S), 2016 Scholastic Assessment Test (S2), and/or American College Testing (A).						
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5. ADM	<p>LOWER DIVISION ADMIT CATEGORY (#02092): Create new LOWER_ADM_CAT element to further differentiate lower-division transfer students to better align with Board regulation 6.004, which establishes different admission requirements for lower division, transfer students with less than 30 transferrable credit hours and those lower division, transfer students with more than 30 transferrable credit hours.</p> <p>This new element will enable us to revise diagnostic edit #0685 which is incorrectly flagging lower division transfers with more than 30 credits because they do not need to provide a HSGPA.</p> <table> <tr> <th>Value</th><th>Description</th></tr> <tr> <td>.</td><td>Missing/Not-Applicable</td></tr> <tr> <td>L1</td><td>Lower division transfer student with less than 30 transferrable credit hours.</td></tr> <tr> <td>L2</td><td>Lower division transfer student with between 30 and 60 transferrable credit hours.</td></tr> </table> <table> <tr> <th>Code</th><th>Description</th></tr> <tr> <td>0005</td><td>Invalid Value</td></tr> </table>	Value	Description	.	Missing/Not-Applicable	L1	Lower division transfer student with less than 30 transferrable credit hours.	L2	Lower division transfer student with between 30 and 60 transferrable credit hours.	Code	Description	0005	Invalid Value
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6. ADM	<p>High School GPA (01139). Replace the Level 5 edit 0685 with new Level 9 edit to account for the new LOWER_ADM_CAT element.</p> <table> <tr> <th>Code</th><th>Description</th></tr> <tr> <td>0685 Lvl=5</td><td>GPA_High_School must be provided when Stu_Typ = J or U and Fee_Class_Res = F, T or N and Deg_Highest_Held not = A, C or B and Stu_Class_Level = L and Final_Adm_Action = A and HS_ETS_CD is not 888888 or XXXXXX.</td></tr> <tr> <td>0835 Lvl=9</td><td>The High School GPA (01139) must be provided for lower level transfer student admits with less than 30 transferrable credits ((STU_CLASS_LEVEL = L) and (STU_TYP = J or U) and (LOWER_ADM_CAT = L1) and (FINAL_ADM_ACTION = A)) without a degree (DEG_HIGHEST_HELD not = A, C or B) who were not homeschooled or received a GED (HS_ETS_CD is not 888888 or XXXXXX).</td></tr> </table>	Code	Description	0685 Lvl=5	GPA_High_School must be provided when Stu_Typ = J or U and Fee_Class_Res = F, T or N and Deg_Highest_Held not = A, C or B and Stu_Class_Level = L and Final_Adm_Action = A and HS_ETS_CD is not 888888 or XXXXXX.	0835 Lvl=9	The High School GPA (01139) must be provided for lower level transfer student admits with less than 30 transferrable credits ((STU_CLASS_LEVEL = L) and (STU_TYP = J or U) and (LOWER_ADM_CAT = L1) and (FINAL_ADM_ACTION = A)) without a degree (DEG_HIGHEST_HELD not = A, C or B) who were not homeschooled or received a GED (HS_ETS_CD is not 888888 or XXXXXX).						
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7. ADM	<p>Student Class Level (#1060) Revise edit 0019 so missing is no longer allowed for admitted students.</p> <table><tr><th>Code</th><th>Description</th><th>LVL</th></tr><tr><td>0019</td><td>Student Classification Level must be A,N,U,L,B, or missing when Final Admission Action is A,P,or X.</td><td>9</td></tr><tr><td>0836</td><td>Student Classification Level must be A, B, L, N, U when Final Admission Action is A.</td><td>9</td></tr></table>	Code	Description	LVL	0019	Student Classification Level must be A,N,U,L,B, or missing when Final Admission Action is A,P,or X.	9	0836	Student Classification Level must be A, B, L, N, U when Final Admission Action is A.	9
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0836	Student Classification Level must be A, B, L, N, U when Final Admission Action is A.	9								
8. ADM	<p>REGISTERED_CD (#2013) Add new level 9 edit that does not allow applicants who were denied or cancelled to be registered.</p> <table><tr><th>Code</th><th>Description</th><th>LVL</th></tr><tr><td>0871</td><td>The Registered Code (02013) cannot have a Final Admission Action (01135) of Cancelled (C) or Denied (D).</td><td>9</td></tr></table>	Code	Description	LVL	0871	The Registered Code (02013) cannot have a Final Admission Action (01135) of Cancelled (C) or Denied (D).	9			
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0871	The Registered Code (02013) cannot have a Final Admission Action (01135) of Cancelled (C) or Denied (D).	9								
9. SIF	<p>End Instructional Activity table.</p>									
10. SIF	<p>WAIVE_EXMPT_TYPE (01109): Add new waiver codes for two new mandatory waivers.</p> <table><tr><th>Code</th><th>Description</th></tr><tr><td>5022</td><td>Grandparent Waiver: F.S. 1009.26(20) Beginning with the Fall term of the 2022-23 academic year, a state university shall waive the out-of-state fee for a select number of full-time enrolled, undergraduate students based on first-come, first-served basis who: (1) have a grandparent who is a legal resident; (2) have earned a high school diploma comparable to a Florida standard high school diploma, or its equivalent, or completes a home education program; (3) have scored at least at the 89th national percentile on the ACT/SAT or CLT exams. This is a <u>Mandatory</u> waiver.</td></tr><tr><td>5023</td><td>Disabled Veteran: F.S. 295.011 Beginning with the 2022-2023 academic year, a disabled veteran enrolled at a state university who does not qualify for the 100-percent eligibility tier under federal law is eligible to receive a waiver for tuition and fees. The waiver amount is equal to the difference between the portion of tuition and fees paid in accordance with federal law and the full amount of tuition and fees at the institution attended. The amount awarded by the state is not to be determined until after the application of federal benefits under 38 U.S.C. s. 3313. This is a <u>Mandatory</u> waiver.</td></tr></table>	Code	Description	5022	Grandparent Waiver: F.S. 1009.26(20) Beginning with the Fall term of the 2022-23 academic year, a state university shall waive the out-of-state fee for a select number of full-time enrolled, undergraduate students based on first-come, first-served basis who: (1) have a grandparent who is a legal resident; (2) have earned a high school diploma comparable to a Florida standard high school diploma, or its equivalent, or completes a home education program; (3) have scored at least at the 89th national percentile on the ACT/SAT or CLT exams. This is a <u>Mandatory</u> waiver.	5023	Disabled Veteran: F.S. 295.011 Beginning with the 2022-2023 academic year, a disabled veteran enrolled at a state university who does not qualify for the 100-percent eligibility tier under federal law is eligible to receive a waiver for tuition and fees. The waiver amount is equal to the difference between the portion of tuition and fees paid in accordance with federal law and the full amount of tuition and fees at the institution attended. The amount awarded by the state is not to be determined until after the application of federal benefits under 38 U.S.C. s. 3313. This is a <u>Mandatory</u> waiver.			
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SUB.	SOFTWARE CHANGES		
11. SIF/P	FTIC Alternative Admit Flag (#02089): Revise the diagnostic edit from a level 9 to level 8 edit with a 95% tolerance, so it allows for up to 5% of records to be updated on the SIF, so the SIF data is as accurate as possible.		
	Code	Description	Level
	CURRENT 5399	The FTIC Alternative Admit Flag (02089) on the Student Instruction File submission is not the same as reported on the Admissions submission, based on the Date of Most Recent Admission (01420).	9
	NEW ####	The FTIC Alternative Admit Flag (02089) on the Student Instruction File submission is not the same as reported on the Admissions submission, based on the Date of Most Recent Admission (01420).	8

SUB.	SOFTWARE CHANGES						
12. SIF	<p data-bbox="293 369 1406 478">Building Number (#01130): Revise Coding Instructions to account for the changes to how space information is now reported to the Board office via the Space Data Management System (SDMS). This is not a policy change in validation procedures.</p> <table data-bbox="293 491 1406 1087"> <thead> <tr> <th data-bbox="302 501 423 533">Code</th><th data-bbox="423 501 1406 533">Description</th></tr> </thead> <tbody> <tr> <td data-bbox="302 533 423 842">CURRENT</td><td data-bbox="423 533 1406 842"> <p data-bbox="440 548 1390 646">Institutionally assigned number or identifier, and must be the exact same identifier for this building on both the Space File tables of SPA or SIF and the COURSE_MEETINGS table of SIF.</p> <p data-bbox="440 674 1349 741">--- The SPA and the SIF are used together to produce space analyses, so this field must be identically coded on both files. ---</p> <p data-bbox="440 768 1260 835">Load programs on the COURSE_MEETINGS table will NULL value when UNSCHED_MTG_FLG = 'T'</p> </td></tr> <tr> <td data-bbox="302 842 423 1087">NEW</td><td data-bbox="423 842 1406 1087"> <p data-bbox="440 863 1357 993">Institutionally assigned number or identifier, and must be the exact same identifier for this building on both the non-SUDS Facilities BUILDING table and the SIF. COURSE_MEETINGS table. This field must be identically coded on both files.</p> <p data-bbox="440 1010 1260 1077">Load programs on the COURSE_MEETINGS table will NULL value when UNSCHED_MTG_FLG = 'T'</p> </td></tr> </tbody> </table>	Code	Description	CURRENT	<p data-bbox="440 548 1390 646">Institutionally assigned number or identifier, and must be the exact same identifier for this building on both the Space File tables of SPA or SIF and the COURSE_MEETINGS table of SIF.</p> <p data-bbox="440 674 1349 741">--- The SPA and the SIF are used together to produce space analyses, so this field must be identically coded on both files. ---</p> <p data-bbox="440 768 1260 835">Load programs on the COURSE_MEETINGS table will NULL value when UNSCHED_MTG_FLG = 'T'</p>	NEW	<p data-bbox="440 863 1357 993">Institutionally assigned number or identifier, and must be the exact same identifier for this building on both the non-SUDS Facilities BUILDING table and the SIF. COURSE_MEETINGS table. This field must be identically coded on both files.</p> <p data-bbox="440 1010 1260 1077">Load programs on the COURSE_MEETINGS table will NULL value when UNSCHED_MTG_FLG = 'T'</p>
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13. SIF	<p data-bbox="293 1129 1406 1239">Room Number Prefix (#1132), Room Number Digits (#1133), Room Number Suffix (#1134): Revise Coding Instructions. This is not a policy change in validation procedures.</p> <table data-bbox="293 1251 1406 1822"> <thead> <tr> <th data-bbox="302 1262 423 1293">Code</th><th data-bbox="423 1262 1406 1293">Description</th></tr> </thead> <tbody> <tr> <td data-bbox="302 1293 423 1602">CURRENT</td><td data-bbox="423 1293 1406 1602"> <p data-bbox="440 1308 1341 1407">Institutionally assigned number or identifier, and must be the exact same identifier for this building on both the Space File tables of SPA or SIF and the COURSE_MEETINGS table of SIF.</p> <p data-bbox="440 1434 1349 1501">--- The SPA and the SIF are used together to produce space analyses, so this field must be identically coded on both files. ---</p> <p data-bbox="440 1528 1260 1596">Load programs on the COURSE_MEETINGS table will NULL value when UNSCHED_MTG_FLG = 'T'</p> </td></tr> <tr> <td data-bbox="302 1602 423 1822">NEW</td><td data-bbox="423 1602 1406 1822"> <p data-bbox="440 1623 1373 1722">Institutionally assigned number or identifier, and must be the exact same identifier for this room on both the non-SUDS Facilities ROOMS table and the SIF. COURSE_MEETINGS table. This field must be identically coded on both files.</p> <p data-bbox="440 1749 1260 1816">--- Load programs on the COURSE_MEETINGS table will NULL value when UNSCHED_MTG_FLG = 'T'</p> </td></tr> </tbody> </table>	Code	Description	CURRENT	<p data-bbox="440 1308 1341 1407">Institutionally assigned number or identifier, and must be the exact same identifier for this building on both the Space File tables of SPA or SIF and the COURSE_MEETINGS table of SIF.</p> <p data-bbox="440 1434 1349 1501">--- The SPA and the SIF are used together to produce space analyses, so this field must be identically coded on both files. ---</p> <p data-bbox="440 1528 1260 1596">Load programs on the COURSE_MEETINGS table will NULL value when UNSCHED_MTG_FLG = 'T'</p>	NEW	<p data-bbox="440 1623 1373 1722">Institutionally assigned number or identifier, and must be the exact same identifier for this room on both the non-SUDS Facilities ROOMS table and the SIF. COURSE_MEETINGS table. This field must be identically coded on both files.</p> <p data-bbox="440 1749 1260 1816">--- Load programs on the COURSE_MEETINGS table will NULL value when UNSCHED_MTG_FLG = 'T'</p>
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SUB.	SOFTWARE CHANGES												
14A. SIF	<p>Continuing and Cooperative Education Flag (#1101): Provide definitions for existing values and create new diagnostic edits. *Or terminate the element*</p> <table><tr><th>Code</th><th>Description</th></tr><tr><td>C</td><td>Continuing Education indicates for-credit college courses that are entirely funded through the auxiliary budget entity. This does not included not-for-credit continuing education activities.</td></tr><tr><td>O</td><td>Cooperative education is a structured method of combining classroom-based education with practical work experience. A cooperative education experience, commonly known as a "co-op", provides academic credit for structured job experience (eg, internships).</td></tr></table> <table><tr><th>Code</th><th>Description</th><th>Level</th></tr><tr><td>####</td><td>Continuing and Cooperative Education Flag (#1101) cannot be reported as Continuing Education ('C') when the Self-Supporting Course (#10075) element is reported as Not-Applicable ('N').</td><td>9</td></tr></table>	Code	Description	C	Continuing Education indicates for-credit college courses that are entirely funded through the auxiliary budget entity. This does not included not-for-credit continuing education activities.	O	Cooperative education is a structured method of combining classroom-based education with practical work experience. A cooperative education experience, commonly known as a "co-op", provides academic credit for structured job experience (eg, internships).	Code	Description	Level	####	Continuing and Cooperative Education Flag (#1101) cannot be reported as Continuing Education ('C') when the Self-Supporting Course (#10075) element is reported as Not-Applicable ('N').	9
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14B. SIF	<p>Self-Supporting Course (#10075): Revise the coding instructions</p> <table><tr><th>Coding Instructions</th></tr><tr><td><p>Current: This element is not intended to capture ALL student-funded course activities (STU_SECTN_FUND_CD='L') - for example, 'study abroad' courses are not included.</p><p>Revised: All for-credit course credits should report the type of course for this element. If Select Self-Supporting Course (10075) equals Market Tuition Rate (M), Continuing Education (C), or Sponsored Credit (S), then Student Section Funding Flag (01103) cannot be State-Funded ('0') and Course Budget Entity Code (01100) cannot be coded as E&G (1).</p><p>If Select Self-Supporting Course (10075) equals Market Tuition Rate (M) or Continuing Education (C), then Course Budget Entity Code (01100) must be coded as Auxiliary (2). If Select Self-Supporting Course (10075) equals Sponsored Credit (S), then Course Budget Entity Code (01100) must be coded as Auxiliary (2) or C&G (3).</p></td></tr></table>	Coding Instructions	<p>Current: This element is not intended to capture ALL student-funded course activities (STU_SECTN_FUND_CD='L') - for example, 'study abroad' courses are not included.</p> <p>Revised: All for-credit course credits should report the type of course for this element. If Select Self-Supporting Course (10075) equals Market Tuition Rate (M), Continuing Education (C), or Sponsored Credit (S), then Student Section Funding Flag (01103) cannot be State-Funded ('0') and Course Budget Entity Code (01100) cannot be coded as E&G (1).</p> <p>If Select Self-Supporting Course (10075) equals Market Tuition Rate (M) or Continuing Education (C), then Course Budget Entity Code (01100) must be coded as Auxiliary (2). If Select Self-Supporting Course (10075) equals Sponsored Credit (S), then Course Budget Entity Code (01100) must be coded as Auxiliary (2) or C&G (3).</p>										
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SUB.	SOFTWARE CHANGES										
15. SIF	<p>CURR_TERM_CRS_LOAD (#1063): Replace diagnostic edit #5235 to remove reference to 'credit by exam' value ('9') that was ended after the 202001 term.</p> <table><tr><th>Code</th><th>Description</th><th>Level</th></tr><tr><td>CURRENT 5235</td><td>Stu_Sectn_Fund_Cd not 6 or 9, then Curr_Term_Crs_Load must equal the sum of Stu_Sectn_Cred.</td><td>9</td></tr><tr><td>NEW ####</td><td>Current Term Course Load (#01063) must equal the sum of Student Section Credit (#01097) when Student Section Funding Flag (#01103) is not an audited course (STU_SECTN_FUND_CD=6).</td><td>9</td></tr></table>	Code	Description	Level	CURRENT 5235	Stu_Sectn_Fund_Cd not 6 or 9, then Curr_Term_Crs_Load must equal the sum of Stu_Sectn_Cred.	9	NEW ####	Current Term Course Load (#01063) must equal the sum of Student Section Credit (#01097) when Student Section Funding Flag (#01103) is not an audited course (STU_SECTN_FUND_CD=6).	9	
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16. SIF	<p>Military Status (#2059) Collapse E, V and Y into a single value for Veteran ('Z').</p> <table><tr><th>Code</th><th>Description</th><th>NEW VALUE</th></tr><tr><td>E</td><td>Veteran (service dates unknown)</td><td rowspan="3">VETERAN 'Z'</td></tr><tr><td>V</td><td>Veteran Service prior to 9/11/2001</td></tr><tr><td>Y</td><td>Veteran Service on or after 9/11/2001</td></tr></table>	Code	Description	NEW VALUE	E	Veteran (service dates unknown)	VETERAN 'Z'	V	Veteran Service prior to 9/11/2001	Y	Veteran Service on or after 9/11/2001
Code	Description	NEW VALUE									
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V	Veteran Service prior to 9/11/2001										
Y	Veteran Service on or after 9/11/2001										
17. SIF/P SFA SIFD	<p>LAST_INST_CD (#1067): Discuss revising edit #0744.</p> <table><tr><th>Code</th><th>Description</th><th>Level</th></tr><tr><td>CURRENT 0744</td><td>The last institution code cannot equal the OPEID code of the reporting institution.</td><td>9</td></tr><tr><td>NEW ####</td><td>The Last Institution Code (1067) cannot equal the OPEID code of the reporting institution unless Student at Time of Most Recent Admission (#1413) is a 'Undergraduate Non-FTIC' (Z). JJ: Is this edit really even needed?</td><td>9</td></tr></table>	Code	Description	Level	CURRENT 0744	The last institution code cannot equal the OPEID code of the reporting institution.	9	NEW ####	The Last Institution Code (1067) cannot equal the OPEID code of the reporting institution unless Student at Time of Most Recent Admission (#1413) is a 'Undergraduate Non-FTIC' (Z). JJ: Is this edit really even needed?	9	
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18. SIF/P SFA SIFD HTD	<p>Extended Program Flag (#01408): Remove this element from the Enrollment table on all submissions.</p>										
19. SFA	<p>Source of Funds (#1255): Remove this element. This is housecleaning as collection for this element was discontinued in ####01.</p>										

SUB.	SOFTWARE CHANGES				
20. SFA	Add new level X edit that requires all FINANCIAL_AID_AWARDS (FAWD) records have a FINANCIAL_AID_DEMO (FADM) record.				
21. HTD	SQL report: Revise/Fix EXCESSHRSSTUDTL report.				
22. HTD	<p>Excess Hours Exclusion (#2065): Add value for Civic Literacy Exemption that was added to law in s. 1009.286(4), FS by the 2021 Florida Legislature in SB1108.</p> <table> <tr> <th>Code</th><th>Description</th></tr> <tr> <td>##</td><td>Credit hours earned to meet the requirements of s. 1007.25(4).</td></tr> </table>	Code	Description	##	Credit hours earned to meet the requirements of s. 1007.25(4).
Code	Description				
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SUB	SOFTWARE CHANGES			
21. RET	<p>Cohort Adjustment Flag (#1442): Clarify rules for the Q adjustment in the coding instructions and revise the definition for the Q adjustment.</p> <table><tr><th>Coding Instructions</th></tr><tr><td>CURRENT: blank</td></tr><tr><td>REVISED: The 'Q' value should be used when: (1) A student is found to have previously earned a bachelor's degree prior to their most recent admission at your institution and are in fact a post-baccalaureate student who failed to notify your institution about their previous bachelor's degree on their admission transcripts. (2) A student has multiple cohort years for the same cohort type at the same institution and campus code. The Retention software does not allow a student to have multiple cohort years for the same cohort type at the same institution and campus code. Some students might have multiple Date Most Recent Admission (#1420), with the same Type Of Student At Time Of Most Recent Admission (#1413), on their SIF submissions; however, the Retention software has procedures to delete (later) records when a student has the same cohort type, but multiple cohort years at the same institution/campus. --(2.1) Occasionally ID change issues will cause the Retention software to miss a student having multiple cohort years within a single cohort type and the student will be incorrectly placed into multiple cohort years with the same cohort type. When this happens, the Institutional Data Administrator should use the Q value and provide an ID change record with the Retention submission so that the student is properly tracked. --(2.2) The Retention software might correctly assign a student into two different cohort types, but the institution submits a cohort change record to change the cohort type for one of the records which might violate the rule that a student cannot have the same cohort type for different cohort years. When this happens the institution would apply the Q value to the later cohort year record to remove the duplicate record. The 'Q' value should <u>not</u> be used when: (1) A student may be correctly reported in multiple cohorts as different cohort types at the same institution. Some examples include: an FTIC who drops out and is subsequently officially re-admitted to your institution as an FCS AA transfer student, or a (U) transfer student drops out of your institution and is subsequently officially re-admitted to your institution as an FCS AA transfer student. (2) A student may be correctly reported in multiple FTIC cohorts at different institutions, if the student was admitted as an FTIC at two institutions in the 'same' term. Note: Because of the Student Right to Know rules, this would include a student who begins at your institution in either the summer or fall term and at another institution in the similar summer/fall term. (3) An FTIC student at your institution is found to have been admitted to another institution before they were enrolled as a degree-seeking student at your institution, and the student had earned more than 11 credits since high school graduation. This student should be reclassified into a transfer cohort which would require using the 'Information Adjusted by Correction' value (COHORT_ADJ_IND='I') and not the Q value.</td></tr></table>	Coding Instructions	CURRENT: blank	REVISED: The 'Q' value should be used when: (1) A student is found to have previously earned a bachelor's degree prior to their most recent admission at your institution and are in fact a post-baccalaureate student who failed to notify your institution about their previous bachelor's degree on their admission transcripts. (2) A student has multiple cohort years for the same cohort type at the same institution and campus code. The Retention software does not allow a student to have multiple cohort years for the same cohort type at the same institution and campus code. 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Cohort Adjustment Flag (#1442) -- *continued*

ALLOWED VALUES

Description for Q Value

CURRENT: Student is removed from the cohort because they were incorrectly reported in multiple cohorts or they should not have been reported in any cohort because they were illegally enrolled.

REVISED: Student is removed from a cohort because they were incorrectly reported in multiple cohorts, or they should not have been reported in any cohort.

2022-23 ELEMENT/EDIT CHANGES TO FINANCE-EMPLOYEE SUBMISSIONS

SUB.	SOFTWARE CHANGES									
1. IRD	<p>Course Program Category (#01098): Revise/End IRD Diagnostic Edits Associated with SIF.IA table ending.</p> <table><tr><th>Edit #</th><th>Diagnostic Message</th><th>Level</th></tr><tr><td>5229</td><td>No matching CIP_CRS found on INSTRUCTIONAL_ACTIVITY for course section.</td><td>9</td></tr><tr><td>NEW ####</td><td>No matching CIP_CRS found on the COURSES_TAKEN table for course section.</td><td>9</td></tr></table>	Edit #	Diagnostic Message	Level	5229	No matching CIP_CRS found on INSTRUCTIONAL_ACTIVITY for course section.	9	NEW ####	No matching CIP_CRS found on the COURSES_TAKEN table for course section.	9
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2. IRD	<p>Instructor Portion Contact Hours/Equivalencies (#01513): Revise the description for this WKA element in the online dictionary because of the SIF.IA table ending. The new language (highlighted) is copy/pasted from the ACT_SECT_INSTR_HRS element #1113.</p> <table><tr><th>Description</th></tr><tr><td><p>Current: The Instructor Portion Contact Hours/Equivalencies for credit generating I&R activities will be calculated by the institution by multiplying ACT_SECT_INSTR_HRS 01113 on INSTRUCTIONAL_ACTIVITY table by PORT_SECTN_WKLD 01129 on WORKLOAD_ACTIVITIES table. The Contact Hour Equivalencies for non-credit generating I&R activities should equal the sum of the weekly Contact Hour Equivalencies for the activity as defined in CM 87-17.</p></td></tr><tr><td><p>Revised: The Instructor Portion Contact Hours/Equivalencies for credit generating I&R activities will be calculated by the institution by multiplying the number of hours a course section actually meets per week by PORT_SECTN_WKLD 01129 on WORKLOAD_ACTIVITIES table.</p><p>For scheduled courses that do not meet for the full semester: the hours should be equated to a full semester by multiplying the actual scheduled hours per week by the ratio of the number of weeks the course meets to the total number of weeks in the full semester. For unscheduled courses: the sum of the weekly contact hour equivalencies, as adopted by the universities, but not to exceed the maximums defined in CM-87-17.</p><p>The Contact Hour Equivalencies for non-credit generating I&R activities should equal the sum of the weekly Contact Hour Equivalencies for the activity as defined in CM 87-17.</p></td></tr></table>	Description	<p>Current: The Instructor Portion Contact Hours/Equivalencies for credit generating I&R activities will be calculated by the institution by multiplying ACT_SECT_INSTR_HRS 01113 on INSTRUCTIONAL_ACTIVITY table by PORT_SECTN_WKLD 01129 on WORKLOAD_ACTIVITIES table. The Contact Hour Equivalencies for non-credit generating I&R activities should equal the sum of the weekly Contact Hour Equivalencies for the activity as defined in CM 87-17.</p>	<p>Revised: The Instructor Portion Contact Hours/Equivalencies for credit generating I&R activities will be calculated by the institution by multiplying the number of hours a course section actually meets per week by PORT_SECTN_WKLD 01129 on WORKLOAD_ACTIVITIES table.</p> <p>For scheduled courses that do not meet for the full semester: the hours should be equated to a full semester by multiplying the actual scheduled hours per week by the ratio of the number of weeks the course meets to the total number of weeks in the full semester. For unscheduled courses: the sum of the weekly contact hour equivalencies, as adopted by the universities, but not to exceed the maximums defined in CM-87-17.</p> <p>The Contact Hour Equivalencies for non-credit generating I&R activities should equal the sum of the weekly Contact Hour Equivalencies for the activity as defined in CM 87-17.</p>						
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3. EMPL/ SCD	End PERSON_DEMO and PERSON_ID_CHANGES tables.																								
4. EMPL/ SCD	UNIV_ID will become part of the logical unique keys (LUK) for the EDEM and EDAT tables. <ul style="list-style-type: none"><u>EDEM</u>: DEMO_TIME_FRAME, REPT_INST, DEMO_DATA_SOURCE, PERSON_ID, SUB_TYPE, UNIV_ID<u>EDAT</u>: DEMO_TIME_FRAME, REPT_INST, DEMO_DATA_SOURCE, PERSON_ID, SUB_TYP, BE_CD, ST_FUND_TYP, FUND_ID_EMPL_RES, BE_CD8, IBI, APPROP_CAT, DEPT_ID, UNIV_BUD_ID, PAY_PLAN_NBR, OPS_SEQ, UNIV_POSITION, PCS_DEPT_ID, COMMIT_TYP, UNIV_ID																								
5. EMPL/ SCD	Add Elements to the EDEM table: <table><tr><td>NAME_LAST (#1033)</td><td>ASIAN_FLG (#1493)</td></tr><tr><td>NAME_FIRST (#1091)</td><td>BLACK_AFRICAN_AM_FLG (#1494)</td></tr><tr><td>NAME_MI (#1092)</td><td>NAT_HAWAII_PAC_IS_FLG (#1495)</td></tr><tr><td>SUFFIX (#2016)</td><td>WHITE_FLG (#1496)</td></tr><tr><td>GENDER (#1048)</td><td>NON_RES_ALIEN_FLG (#2043)</td></tr><tr><td>HISPANIC_FLG (#1491)</td><td>NO_RACE_REPORT_FLG (#1497)</td></tr><tr><td>AM_IND_ALASKAN_FLG (#1492)</td><td>IPEDS_RACE_ETHNIC_CD (#2080)*</td></tr></table> <p>Note*: ODA will no longer derive the IPEDS_RACE value, so institutions will report this moving forward.</p>	NAME_LAST (#1033)	ASIAN_FLG (#1493)	NAME_FIRST (#1091)	BLACK_AFRICAN_AM_FLG (#1494)	NAME_MI (#1092)	NAT_HAWAII_PAC_IS_FLG (#1495)	SUFFIX (#2016)	WHITE_FLG (#1496)	GENDER (#1048)	NON_RES_ALIEN_FLG (#2043)	HISPANIC_FLG (#1491)	NO_RACE_REPORT_FLG (#1497)	AM_IND_ALASKAN_FLG (#1492)	IPEDS_RACE_ETHNIC_CD (#2080)*										
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6. EMPL/ SCD	Transition SAS reports into SQL reports: This is a multi-year process to replace SAS reports with more user friendly SQL reports. This year, we plan to end four SAS reports that are already available in SQL, and will add the 'SCD12MON' as a SQL report. We plan to complete this transition next year. <table><tr><th>REPORT</th><th>SQL PLAN</th><th>SAS PLAN</th></tr><tr><td>SC3RP03: Schedule III Report 3</td><td>ALREADY IS SQL</td><td>END IN 2022-23</td></tr><tr><td>SC3RP05: Schedule III Report 5</td><td>ALREADY IS SQL</td><td>END IN 2022-23</td></tr><tr><td>SC3RP07: Schedule III Report 7</td><td>ALREADY IS SQL</td><td>END IN 2022-23</td></tr><tr><td>SC3RP09: Schedule III Report 9</td><td>ALREADY IS SQL</td><td>END IN 2022-23</td></tr><tr><td>SCD12MON: 12 Month Rate Report</td><td>ADD IN 2022-23</td><td>END IN 2023-24</td></tr><tr><td>SC3RP08: Schedule III Report 8</td><td>ADD IN 2023-24</td><td>END IN 2023-24</td></tr><tr><td>SCDRTANL: Person Rate Analysis</td><td>ADD IN 2023-24</td><td>END IN 2023-24</td></tr></table>	REPORT	SQL PLAN	SAS PLAN	SC3RP03: Schedule III Report 3	ALREADY IS SQL	END IN 2022-23	SC3RP05: Schedule III Report 5	ALREADY IS SQL	END IN 2022-23	SC3RP07: Schedule III Report 7	ALREADY IS SQL	END IN 2022-23	SC3RP09: Schedule III Report 9	ALREADY IS SQL	END IN 2022-23	SCD12MON: 12 Month Rate Report	ADD IN 2022-23	END IN 2023-24	SC3RP08: Schedule III Report 8	ADD IN 2023-24	END IN 2023-24	SCDRTANL: Person Rate Analysis	ADD IN 2023-24	END IN 2023-24
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7. EMPL, SCD	<p>Discuss possible changes to diagnostic edits 0576 and 5228 related to University Hire Date (#01019) and Continuous State Service Date (#1612). These edits flag any November dates as invalid.</p> <table><tr><th>Edit #</th><th>ELEMENT: Diagnostic Message</th><th>Level</th></tr><tr><td>0576 EDAT, EDEMO</td><td>University Hire Date (#01019): Missing or date is in future</td><td>9</td></tr><tr><td>05228 EDEMO</td><td>Continuous State Service Date (#1612): Missing or date is in future</td><td>9</td></tr></table>	Edit #	ELEMENT: Diagnostic Message	Level	0576 EDAT, EDEMO	University Hire Date (#01019): Missing or date is in future	9	05228 EDEMO	Continuous State Service Date (#1612): Missing or date is in future	9
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8. OB	Revenue Type (#01318): Remove missing as a valid value.									